



Sustainable Energy Development Authority Malaysia (SEDA Malaysia)

Galeria PjH, Aras 9, Jalan P4B, Persiaran Perdana, Presint 4, 62100 Putrajaya
T : +603 - 8870 5800 F : +603 - 8870 5900 E : info@seda.gov.my

MANUAL FEED-IN APPROVAL APPLICATION REGISTRATION FORM (COMPANY)

For office use only:	Please submit your registration form to: Sustainable Energy Development Authority Malaysia Galeria PjH Aras 9, Jalan P4W Persiaran Perdana Presint 4 62100 Putrajaya, MALAYSIA Phone No. : 03 – 88705800 Fax No. : 03 – 88705900
Reference No. :	
Serial No. :	
Date received :/...../.....	
Time received :	
Receiving Officer :	

Please tick (√) in the applicable boxes.

Information on Applicant

Company Name: _____

Registration No.: _____ Date of incorporation: _____

Registered Address: _____

Business Address: _____
(If different from registered address) _____

City: _____ State: _____ Postcode: _____

Website: _____

Telephone No: _____ Fax No.: _____

Authorised Capital (RM): _____

Total Paid Up Capital (RM): _____

Contact Person¹

Full Name: _____

MyKad No. /Passport No.: _____
(Please fill in the numeric portion of the passport number)

Position in Company: _____

Telephone No. _____ Mobile No.: _____

Email: _____

¹ Contact Person must be one of the Authorized Personnel of Company



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Shareholders

IMMEDIATE SHAREHOLDER

No.	Category ²	Name	MyKad No./ Passport No./ Company Registration No.	Share ³ (%)

ULTIMATE SHAREHOLDER

No.	Category ²	Name	MyKad No./ Passport No./ Company Registration No.	Share ³ (%)

² Please state whether shareholder is:

- (i) local individual, local company, distribution licensee or government linked company; or
- (ii) foreign individual or foreign company

³ A company having a foreign person (alone or together with other foreign persons) holding, directly or indirectly, more than 49% of its voting power or issued share capital (excluding any part thereof which consist of preference shares) is not eligible to apply for a feed-in approval.



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Authorised Personnel⁴

No.	Name	MyKad No. / Passport No.	Designation

Supporting Documents

Please provide certified true copies of the following documents in support of this registration and the Applicant's application for a feed-in approval:

1. Evidence of due incorporation of the Applicant
 - 1.1 the latest audited accounts of the Applicant;
 - 1.2 the memorandum and articles of association of the Applicant;
 - 1.3 Form 8 (Certificate of Incorporation of Public Company) or Form 9 (Certificate of Incorporation of Private Company) in connection with the Applicant under the Companies Act 1965;

**Note: Form 8 or 9 must be certified by SSM.*

⁴ Authorised personnel are employees who are authorised by the company's Board of Directors to make a Feed-in Approval application on behalf of the Company and to execute and submit all documentation in relation thereto. The named Authorised personnel will be required to sign the Statutory Declaration on behalf of the company before submitting the FiA application. A copy of the Extract of the Company's Board resolution is to provide as a supporting document.



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- 1.4 All Forms 24 (Return of Allotment of Shares) or all Form 32A (Transfers of shares) or all share certificates (Certificate for share held by shareholders) lodged by the Applicant with the Registrar of Companies under the Companies Act 1965 or the latest Company Profile Report retrieved from SSM or the latest Form of Annual Return; and
- 1.5 the latest Form 49 (Return giving particulars in Register of Directors, Managers and Secretaries and change of particulars) lodged by the Applicant with the Registrar of Companies and a written confirmation from the company secretary on the current shareholding of the Applicant;
- 1.6 A Shareholding/Ownership Structure Diagram; detailing the shareholding percentages of each ultimate shareholders in the company;
- 1.7 A clear copy of the MyKad for each individual shareholders in the company; or, a certified copy of Form 24 and 49 of each shareholder (if the shareholder is a company) by the company secretary + a confirmation letter by the company secretary confirming the list of shareholders
- 1.8 Certified copies of Form 24 or the latest Company Profile Report retrieved from SSM or the latest Form of Annual Return and Form 49 of the company(s) where each ultimate shareholder has a shareholding interest; direct or indirect
2. Evidence of the due authorisation of this application
 - 2.1 An extract of the company's board resolution authorizing the authorized personnel to make this application on behalf of the Applicant and to execute and submit all related documents and declaration form;
 - * Note: - Must be certified by Company Secretary.
 - Authorized personnel is approved by at least 2 person (eg: 1 Director and 1 secretary; or 1 Director and 1 officer; or both are Director).
 - Authorized person is the same person with the declaration form submitted.

Note: All abovementioned documents must be certified by company secretary except no. 1.3.



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Declaration

Declaration For Registration of Feed-in Approval Application (by company)

1. I am a representative of the abovementioned Applicant and have been duly authorised to make this declaration on its behalf.
2. All information and accompanying documents submitted herein are true, accurate and complete and shall be part of the Applicant’s application for a feed-in approval. The Applicant understands and acknowledges that the omission of any relevant information or document, or the submission of any information or document that it knows or has reason to believe is false or misleading may result in the rejection of this application, the revocation of any feed-in approval granted pursuant to this application and/or shall constitute an offence committed by it under the Renewable Energy Act 2011 and/or its applicable subsidiary legislation.
3. I have read and understood all the rules and regulations as stipulated in the Renewable Energy Act 2011, its subsidiary legislations and SEDA's Guidelines and Determinations. This Registration complies with the provisions of the Renewable Energy Act 2011 and subsidiary legislations made thereunder.

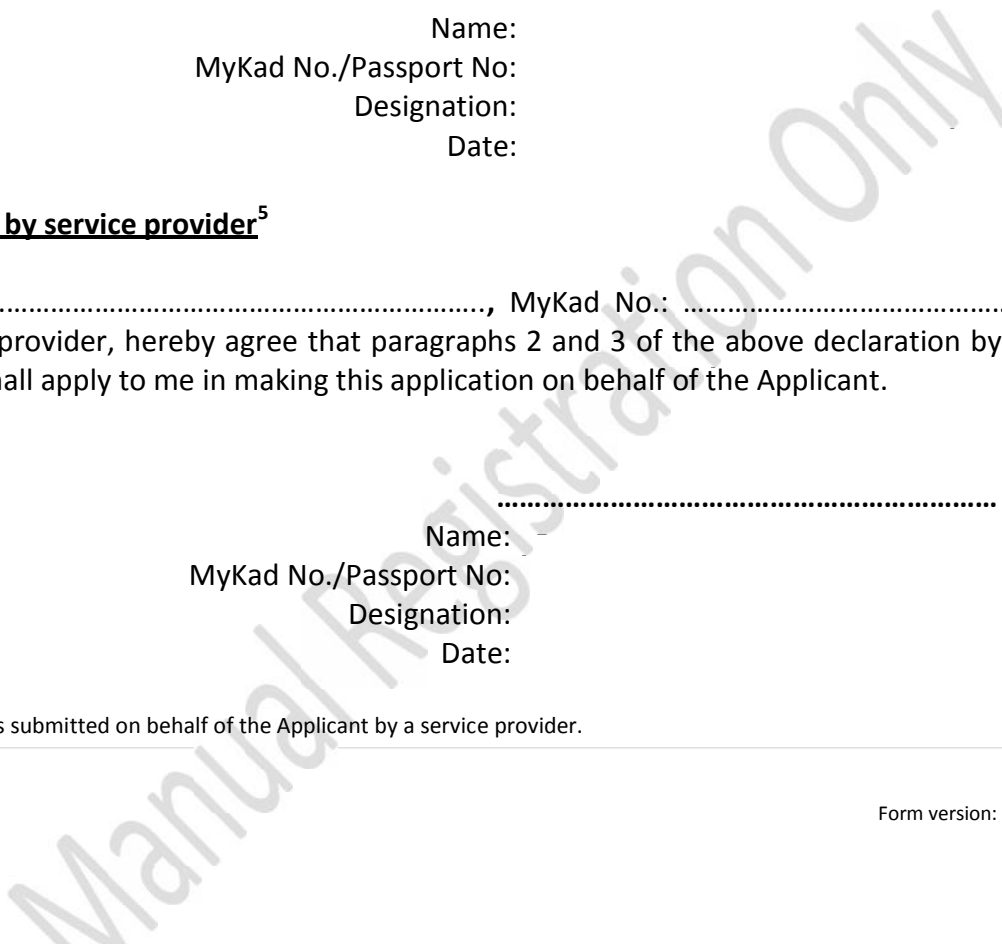
.....
 Name:
 MyKad No./Passport No:
 Designation:
 Date:

Declaration by service provider⁵

I, [Name:, MyKad No.:], the service provider, hereby agree that paragraphs 2 and 3 of the above declaration by the Applicant shall apply to me in making this application on behalf of the Applicant.

.....
 Name:
 MyKad No./Passport No:
 Designation:
 Date:

⁵ If application is submitted on behalf of the Applicant by a service provider.





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*The declaration section is to be separately printed, signed by the Applicant and the service provider (if any), scanned and submitted to the Sustainable Energy Development Authority Malaysia via the e-FiT Online System. The physical hard copy of the signed declaration is to be subsequently furnished to the Sustainable Energy Development Authority Malaysia no later than 3 days after the Applicant receives notice that its application has been successful.