



MANUAL FEED-IN APPROVAL APPLICATION FORM (SMALL HYDRO)

For office use only: Reference No. : Serial No. : Date received :/...../..... Time received : Receiving Officer :	Please submit your application form to: Sustainable Energy Development Authority Malaysia Galeria PjH Aras 9, Jalan P4W Persiaran Perdana Presint 4 62100 Putrajaya, MALAYSIA Tel No.: 03 – 8870 5800 Fax No.: 03 – 8870 5900
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Please tick (✓) in the applicable boxes.

Information on Applicant

Name of Applicant: _____
MyKad No. / Passport No./Registration No. (or
if not available, Service Tax Registration No.¹): _____
e-PBT No.²: _____

Information on New or Existing Project

Renewable Resource: Small Hydro

Project Status: New project
 Existing Small Renewable Energy Program (SREP) project (post-commercial operation date (COD))
 Existing SREP project (pre-COD)

Region Location: _____
Total Installed Capacity (MW³): _____
Net Export Capacity (MW): _____

Connection Point: Low voltage
 Medium voltage
 High Voltage

Connection Type: Low voltage direct connection
 Medium voltage direct connection
 High voltage direct connection

¹ Not applicable to local authorities.

² Applicable to local authorities only.

³ 1MW = 1,000 kW



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Name of Distribution Licensee: _____
(e.g. TNB, SESB, etc.)

Location of RE Project Site

UPI (Universal Parcel Identifier) Location

District: _____
Sub-district / City / Town: _____
Section: _____
Lot / PT. No: _____

Project Site Address

Address: _____
Postcode: _____ District: _____
State: _____

Please enter the GPS location of project or attach site map. If entering GPS location, please enter the latitude and longitude coordinates in degrees, minutes and seconds format (DDMMSS) (e.g. Latitude: 5° 18' 56.9802", Longitude: 103° 7' 16.647").

Latitude: _____ ° _____ ' _____ " Longitude: _____ ° _____ ' _____ "

Site Ownership: Fully Owned Owned (Charge to bank) Leased

Owner of the Site/ Bank Name/ Lessor Name (if leased): _____

The Applicant is required to provide documents proving the Applicant's ownership of the site, or other conditional or unconditional rights (e.g. letter or agreement) that the Applicant has to utilise/lease the site for a minimum period equivalent to the effective period.



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Contractor

Note: This section is only applicable to new projects or existing SREP projects (pre-COD)

Details of Service Provider⁴

Company Registration No.: _____
Company Name: _____
Business Address: _____
City: _____ Postcode: _____
State: _____
Telephone No: _____ Fax No: _____
E-mail: _____ Website: _____

Project Manager⁵ (if any)

Name of Project Manager: _____
Nationality: _____
MyKad No. / Passport No.: _____
Telephone No: _____ Mobile No: _____
Email: _____

Qualified Persons⁶

Qualified Person 1

Name of Qualified Person: _____
MyKad No. / Passport No.: _____
Organisation or Company Name: _____
Company Registration No. (if any): _____
Telephone No: _____ Mobile No: _____
Email: _____

⁴ The service provider can be a main engineering procurement and construction contractor, system integrator or technology provider based in Malaysia. The Applicant may also be its own service provider that its employees possess the applicable qualifications. A service provider may also be one of the qualified persons.

⁵ The project manager can be an employee of either the Applicant or the service provider.

⁶ Persons tasked by the Applicant with the carrying out of any work, action, certification, obligation or responsibility to the compliance with any provisions of any subsidiary legislation made pursuant to the Renewable Energy Act 2011. The Applicant is required to provide evidence of qualifications of qualified persons consistent with the requirements of the Renewable Energy (Technical and Operations) Rules 2011.



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Scope of Work: _____

Qualified Person 2

Name of Qualified Person: _____
MyKad No./Passport No.: _____
Organisation or Company Name: _____
Company Registration No. (if any): _____
Telephone No: _____
Email: _____ Mobile No: _____
Scope of Work: _____
Scope of Work: _____

Qualified Person 3

Name of Qualified Person: _____
MyKad No./Passport No.: _____
Organisation or Company Name: _____
Company Registration No. (if any): _____
Telephone No: _____
Email: _____ Mobile No: _____
Scope of Work: _____
Scope of Work: _____



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Technical Information on New or Existing Project

Total Installed Capacity (MW): _____

Net Export Capacity (MW): _____

Interconnection Voltage⁷ (kV): _____

(e.g.: 0.23kV, 0.4kV, 11kV, 22kV, 33kV or 132kV)

Distance from the Plant to Interconnection Point (km): _____

	Generation ⁸	Export ⁹
Capacity factor ¹⁰ (%):		
Energy Yield (MWh/year):		
Specific Yield (MWh/MW/year):		

Yield Projection

Year / Yield	Generation Based on Installed Capacity		Export / Declared Annual Availability ¹¹ Based on Net Export Capacity	
	MWh	Capacity factor (%)	MWh	Percentage Export (%)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

⁷ As determine by PSS or CCC (if any)

⁸ Total amount of renewable energy to be generated by the renewable energy installation in a year.

⁹ Total amount of renewable energy to be generated by the renewable energy installation and delivered up to the connection point in a year.

¹⁰ Capacity Factor Formula:

Capacity Factor (%) = [Energy Generated (MWh)/(Installed Capacity (MW)* 8760)] * 100

Percentage Export (%) = [Energy Export (MWh) / (Net Export Capacity (MW)* 8760)] * 100

¹¹ The Declared Annual Availability will be automatically pro-rated for the first and last years by the e-FiT Online System based on export data input.



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These data entries will be automatically calculated by the e-FiT Online System using the information submitted by the Applicant above.

For Manual Application



Financing

This section is only applicable to new projects or existing SREP projects (pre-COD)

A. Projected Capital Expenditure

1. Equipment Cost:

Description	Cost (RM)
Turbine	
Generator	
Balance of System	

2. Installation Cost (RM):

3. Design & Consultancy (RM):

4. Interconnection Cost (RM):

5. Preliminary Cost (RM):

6. Other Capital Cost (Please specify):

Description	Amount (RM)

Total Capital Cost (RM):

Summation of Section A (No. 1 – 6)

B. Loan

Do you require a loan? Yes No

If yes, please fill in your loan information below.

Financier: _____

Loan Amount (RM): _____

Loan Interest (%): _____

Loan Tenure (years): _____

Please attach the conditional letter(s) of approval from the entity(ies) who will be providing financing to the Applicant for the project. Such conditional letters of approval should state, among others, that the entity(ies) has considered the Applicant's financing proposal and agrees to provide financing for the project subject to the grant of the feed-in approval to the Applicant.



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Total equity contribution by the Applicant¹²

Equity (RM): _____ Percentage¹³ (%): _____

C. Projected Annual Operational Expenditure

- 1. Insurance Premium (RM): _____
- 2. Operation & Maintenance Cost (RM): _____
- 3. Other Operating Cost (Please specify): _____

Description	Amount (RM)

Total Operating Cost (RM): _____
Summation of section C (No.1-3)

Project IRR

Project IRR (%): _____

¹² Note for company only : As part of your Financial milestones, you will be required to upload a copy of your company's bank account latest 3 months statements showing a minimum credit balance of 5% of the capital cost of your project.

¹³ Applicant's equity is limited to not less than 5% of the total project cost.



Proposed Work Plan¹⁴

Please select proposed work plan¹⁵:

- Work Plan A: If Renewable Energy Installation will be connected to a Low Voltage Supply Line.
- Work Plan B: If Renewable Energy Installation will be connected to a Medium or High Voltage Supply Line
- Work Plan C: If Renewable Energy Installation is an existing SREP project (post COD).

Work Plan A

No.	Milestones	Estimated Due Date
1.	Feed-in approval application submission date	
	Time frame: _____ Month ¹⁶ (s) _____ Week (s)	
2.	Registration of Renewable Energy Power Purchase Agreement (REPPA) with the Sustainable Energy Development Authority (SEDA) Malaysia	
	Time frame: _____ Month (s) _____ Week (s)	
3.	Energy Commission public licence (provisional)	
	Time frame: _____ Month (s) _____ Week (s)	
4.	Financing Agreement	
	Time frame: _____ Month (s) _____ Week (s)	
5.	1 st Payment to Engineering Procurement and Construction Contractor	
	Time frame: _____ Month (s) _____ Week (s)	
6.	Feed-in tariff Commencement Date	

¹⁴ Total duration must not exceed 36 months.

¹⁵ Applicants with an existing SREP project (pre-COD) are required to select Work Plan A or Work Plan B only.

¹⁶ Minimum time frame for registration of REPPA is 2 months



Work Plan B

No.	Criteria	Estimated Due Date
1. ↓	Feed-in approval application submission date Time frame: _____ Month ¹⁷ (s) _____ Week (s)	
2. ↓	Registration of Renewable Energy Power Purchase (REPPA) agreement with the Sustainable Energy Development Authority (SEDA) Malaysia Time frame: _____ Month (s) _____ Week (s)	
3. ↓	Energy Commission public licence (provisional) Time frame: _____ Month (s) _____ Week (s)	
4. ↓	Financing Agreement Time frame: _____ Month (s) _____ Week (s)	
5. ↓	1 st Payment to Engineering, Procurement and Construction Contractor following financial close Time frame: _____ Month (s) _____ Week (s)	
6. ↓	Initial operation date (IOD) Time frame: _____ Month (s) _____ Week (s)	
7.	Feed-in tariff Commencement Date	

¹⁷ Minimum time frame for registration of REPPA is 2 months



Work Plan C

No.	Criteria	Estimated Due Date
1.	Feed-in approval application submission date	
	Time frame: _____ Month ¹⁸ (s) _____ Week (s)	
2.	Registration of Renewable Energy Power Purchase Agreement (REPPA) with the Sustainable Energy Development Authority (SEDA) Malaysia	
	Time Frame: _____ Month (s) _____ Week (s)	
3.	Energy Commission public licence (permanent)	
	Time Frame: _____ Month (s) _____ Week (s)	
4.	Feed-in tariff Commencement Date	

■ These data entries will be automatically calculated by the e-FiT Online System using the information submitted by the Applicant above.

¹⁸ Minimum time frame for registration of REPPA is 2 months



Supporting Documents Checklist

The certified true copies of the following documents are to be submitted in support of this application, where applicable¹⁹.

1.	The detailed engineering design of the renewable energy installation, including all relevant calculations to justify the installed capacity and claimed efficiencies must be made available in CD and hardcopy to be delivered to SEDA Malaysia office within 7 working days of a successful submission of FiT application;	<input type="checkbox"/>
2.	Where applicable, the report on: a) the connection confirmation check (CCC) for any RE installation exceeding 12 kW up to and including 425 kW; or b) the power system study (PSS) for any RE installation of 425 kW and above; conducted in accordance with the Renewable Energy (Technical and Operational Requirements) Rules 2011.	<input type="checkbox"/> <input type="checkbox"/>
3.	The feed-in approval currently or previously held by the Applicant, if any;	<input type="checkbox"/>
4.	Documents proving the Applicant's ownership of the site , or other conditional or unconditional rights (e.g. letter or agreement) that the Applicant has to utilise/lease the site for a minimum period equivalent to the effective period;	<input type="checkbox"/>
5.	A certificate of registration of each Qualified Person with the Board of Engineers Malaysia as a Professional Engineer (Electrical)	<input type="checkbox"/>
6.	Scanned soft copy of the letter(s) of intent/term sheet(s) from the Government entity that will grant rights to the Applicant to abstract, extract and/or utilise raw water for the operation of the renewable energy installation.	<input type="checkbox"/>
7.	The site map (if GPS coordinates are not provided)	<input type="checkbox"/>
8.	If the project requires financing from a bank(s) or financier(s), please	

¹⁹ The maximum page size for supporting documents is A3.



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	<p>provide the following documents:</p> <ul style="list-style-type: none"> a) The letter(s) of intent/offer letter(s)/financing term sheet(s) from the entity(ies) that will be or has provided financing to the Applicant for the project. <input type="checkbox"/> b) Relevant documents to prove that the Applicant must raise capital equivalent to at least 5 % of the total capital cost of the Renewable Energy Installation. <input type="checkbox"/> <p>If the project is self-financed, please provide the following documents as applicable:</p> <ul style="list-style-type: none"> a) Company - Relevant documents confirming that you have the financial capacity equivalent to or your bank account statement showing a credit balance of at least the total capital cost of the Renewable Energy installation. <input type="checkbox"/> b) Other Entities - Relevant documents confirming that you have the financial capacity equivalent to or your bank account statement showing a credit balance of at least the total capital cost of the Renewable Energy installation. <input type="checkbox"/> 	
9.	Land Title	<input type="checkbox"/>
10.	Others (Please specify):	<input type="checkbox"/>



Declaration

Declaration Form for Small Hydro Feed-in Approval Application (by company or other entity)*

Applicant's Name : _____
Total Installed Capacity (MW) : _____
Net Export Capacity (MW) : _____
Method of Connection : _____
Feed-in Tariff Rate (RM/kWh) : _____
Bonus : _____
SCOD : _____
Installation Address : _____

I, [Name: _____, MyKad No.: _____ and residential address: _____

_____]

sincerely declare the following:

1. I am a representative of the Applicant and have been duly authorized to make this declaration on its behalf.
2. All information and accompanying documents submitted herein are true, accurate and complete. The Applicant is not aware of any other information or document which would make the documents submitted untrue or misleading. The Applicant understands and acknowledges that the omission of any relevant information or document, or the submission of any information or document that it knows or has reason to believe is false or misleading may result in the rejection of this application, the revocation of any feed-in approval granted pursuant to this application and/or shall constitute an offence committed by it under the Renewable Energy Act 2011 and/or its applicable subsidiary legislation.
3. The certified true copies of the documents identified in the Supporting Documents Checklist of the application form have been submitted by the Applicant to the Sustainable Energy Development Authority Malaysia in support of this application.
4. Any additional information that may henceforth be required will be submitted by **the Applicant** by electronic medium or by way of electronic transmission in accordance with guidelines issued



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by the Sustainable Energy Development Authority Malaysia. Such information shall include but is not limited to information relating to the milestones for the proposed renewable energy installation and the dates by which such milestones are to be achieved. The declaration I have made in paragraph 2 above shall be repeated for any additional information the Applicant may submit in accordance with this paragraph 4.

5. The Applicant will immediately notify the Sustainable Energy Development Authority Malaysia if the Applicant becomes insolvent.
6. A service provider may be appointed by the Applicant to make this application on its behalf but the Applicant shall be fully responsible for the contents thereof.
7. The Applicant hereby agrees to the Terms and Conditions of Use of the Sustainable Energy Development Authority Malaysia website. These terms include but are not limited to the restriction on divulging the e-FiT Online System username and password assigned to the Applicant to any third party and permitting or encouraging any unauthorised user to access the restricted section in the e-FiT Online System by using the username and password assigned to the Applicant.
8. The Applicant hereby agrees and consents to the full disclosure of the information submitted with this application and any additional information it may submit in accordance with paragraph 4 above to the Energy Commission and any service provider and/or financier identified by the Applicant. The Applicant also agrees and consents to the disclosure of such information to the distribution licensee whose electricity distribution network the proposed renewable energy installation is to be connected to, to the extent deemed appropriate by the Sustainable Energy Development Authority Malaysia. Such disclosure shall not be a breach of any confidentiality obligations owed to it by the Sustainable Energy Development Authority Malaysia.
9. The Applicant has read and understood all the rules and regulations as stipulated in the Renewable Energy Act 2011, its subsidiary legislation and SEDA's Guidelines & Determinations. This Application complies with the provisions of the Renewable Energy Act 2011 and subsidiary legislations made thereunder.

.....
Name:
MyKad No./Passport No:
Designation:
Date:



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*Please select the applicable declaration section (i.e. individual, service provider or company or other entity). The selected declaration section is to be separately printed, signed by the relevant person(s), scanned and submitted to the Sustainable Energy Development Authority Malaysia via the e-FiT Online System. The physical hard copy of the signed declaration is to be subsequently furnished to the Sustainable Energy Development Authority Malaysia no later than 7 days after the Applicant receives notice that its application has been successful.

For Manual Application Only