

Sustainable Energy Development Authority Malaysia (SEDA Malaysia) Pihak Berkuasa Pembangunan Tenaga Lestari Malaysia Galeria PjH, Level 9, Jalan P4W, Persiaran Perdana, Presint 4, 62100 Putrajaya, Malaysia. T :+603-8870 5800 F :+603-8870 5900 E :info@seda.gov.my



Step-by-Step Guide on e-FiT with New Queue System 2015

Enquiries:

Headquarter : Galeria PjH, Aras 9, Jalan P4W, Persiaran Perdana, Presint 4, 62100 Putrajaya, Malaysia. Phone : +603-8870 5800 Fax : +603-8870 5900

Email: guota release@seda.gov.my

Sabah Branch : Likas Square Commercial Centre, Unit 32, Level 1 , Lorong Likas Square, Jalan Istiadat Likas, 88400 Kota Kinabalu, Sabah Tel: +6088-252101/251462 Fax: +6088-250337

INTRODUCTION

This step-by-step guide for the e-FiT with New Queue System comprises of a flow chart and screen/email shots which are arranged in a step-by-step format. The steps within the flow chart are linked to the relevant screen/email shots. This guide is only intended for Individuals who are interested to participate in the Solar PV (Individuals) Feed-in Tariff programme by submitting their Expression of Interest (EOI) to SEDA Malaysia. This programme is open for Solar PV projects on rooftops of houses located in Sabah and WP Labuan only.

Important Reminder:

- EOI applications can be keyed into the FiTQ via <u>https://efit.seda.gov.my</u> starting from 16th
 March 2015 @ 2:00 pm
- EOI applications must be submitted and payment of processing fee be made via credit card not later than Monday, 19th April 2015 @ 5:00 pm.
- If the total requested installed capacity is less than 3MW, then all the qualified EOI applications shall be allocated solar PV quota on **28th April 2015**.
- Thereafter, the applicant is required to submit signed declaration form and pay the application fee within 7 calendar days of the notification.

e-FiT	e-FiT online system
FiTQ	e-FiT with NQS
NQS	New Queue System
FiA	Feed-in Tariff Approval
FiT	Feed-in Tariff
FiTCD	FiT Commencement Date
MyKad	Malaysia's personal identity card
SEDA Malaysia	Sustainable Energy Development Authority Malaysia
Solar PV	Solar Photovoltaic

Glossary of Some Frequently Used Abbreviated Terms











STEP-BY-STEP GUIDE E-FIT WITH NEW QUEUE SYSTEM PART 1: PROFILE REGISTRATION PROCESS

Part 1: Feed-in Approval (FiA) Applicant Profile Registration

 First-time FiA Applicants, and in all cases, appointed solar PV service providers entrusted by the applicants to make the applications on their behalf, are required to log on to the FiTQ via <u>https://efit.seda.gov.my</u> (see Figure 1) to initiate their registration process (see Figure 2).

FIGURE 1: New Registration

e-FiT Feed-in Tariff Online System	
	0
THE ALL THE	ACCESS TO e-FIT
This e-Fit Online System functions best with the following browsers:	PASSWORD :
Internet Explorer 8.0 Mozilla Firefox 3.0 Google Chrome	ENTER
SEDA MALAYSIA HOTLINE No. Tel: +603 - 8870 5800	Unable to access my account New Registration

FIGURE 2: Profile Registration Form

Applicant Category :	NDIVIDUAL V	IN	ISTRUCTIONS :	MANDATORY fields. Please specify at least one
- SERVICE PROVIDER				
Note : Please insert y Company Registratio SAC No. Company Name Email	our Service Provider(Company) Registration N No. 123456-A	umber and SAC Number. (ex: 123456-A or 123456A)		
PERSONAL INFORM	ATION			
Full Name				
	NORHA SLIA NA YAHAYA		•	
Registration Type	MyKad 🔻			
Registration No.		•		
Re-Confirm Registrat Note: Please key in th	ion No. :	•		
Gender	FEMALE V	•		
Nationality	MALAYSIA		* *	
Date Of Birth	20 *			
Postcode 7 City N		Telephone No. Mobile No. Email Re-Enter Email	6 T - 7609800 T -	
State : N	EGERI SEMBILAN DARUL KHUSUS 🔻 *			
CAPTCHA Verification				
el GI/LIQ				
(Reload image) Please enter the text fro euclinudu	m the image			
 I have read an subsidiary legis application con thereunder. I hereby declar 	named Applicant d understood all the rules and regulations as stil lations and SEA's Guidelines and Determinati liplies with the provisions of the Renewable Ene e that all information submitted herein are true, lication for a Feed-in Approval.	ons. This Registration for Feed-in A rgy Act 2011 and subsidiary legislati	pproval ions made	
Register				

2. Upon completion of initial details, each FiA Applicant will be issued a login ID with a unique password, of which they will be notified promptly via email (Figure 3) by the e-FiT system with NQS. In all cases, it is the login ID and password is decided by and emailed to the appointed solar PV provider.

FIGURE 3: Email Notification	on Login II) and Password
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Subject: Your e-Fit Online System Account is now "Active"
Dear NORHASLIANA YAHAYA,
You are now registered with the e-FiT Online System. Your login information is as follows :
Login ID : Password : r971878y
You may now proceed to apply for a Feed-in Approval through the SEDA Portal at the following URL : https://seda.gov.my/?omaneg=0001010000000101010100001000000000000
Thank you.
Sustainable Energy Development Authority Malaysia,
Galeria PjH, Aras 9, Jalan P4W,
Persiaran Perdana, Presint 4,
62100 Putrajaya,
Malaysia.
Phone : +603 - 8870 5800
Fax : +603 - 8870 5900
Website : www.seda.gov.my
GPS : 2°54'45"N 101°41'4"E

Upon receiving the email notification, first-time login users will be required to login into the system and change their given temporary password to a permanent self-created one (Figure 4), that hereinafter will be used by the FiA Applicant via the appointed solar PV provider.

FIGURE 4: First Time Login

Crefgy Developing		📥 BACK TO SEDA
secta	SUSTAINABLE ENERGY DEVELOPMENT AUTHORITY	MALAYSIA
MALAYSIN	<i>C-FiT</i> Feed-in Tariff Online System	
	FIRST TIME LOGIN Welcome! This is your first time logging into e-FiT Online System. Please change your temporary password to a permanent password.	
	CURRENT PASSWORD :	
	NEW PASSWORD : Password	Strength :
	Password must be a minimum of 8 characters your password secure (i.e. higher strength), p and uppercase characters, numbers and symi Only STRONG password will be accepted.	lease include lowercase
	CONFIRM NEW PASSWORD :	
	Change Password Clear Form.	

4. After changing your password, the appointed solar PV service provider for the said client will automatically gain access to the profile (Figure 5) of his/her client enabling the solar PV service provider to keep track on what is pending or incomplete in their registration/application process, as well the detailed status of their clients' application, the

RE Capacity (in realtime updates) as well as milestones they have committed in terms of meeting the commercial operation, i.e. FiT Commencement Date (FiTCD).

FIGURE 5: Access	to	My	Profile
-------------------------	----	----	---------

RE Project My Profile Change My Password	PENDING PAYMENT	APPLICATION STATISTICS					
New Application	APPLICATION NO. AMOUNT (RM)	STATUS	BIOGAS	BIOMASS	SMALL HYDRO		·
Applications / Project List Inbox / Query	RECORD NOT FOUND	DORMANT	0	0	0	0	-
Transfer		DRAFT	0	0	0	0	
Vithdrawal		AWAITING STATUTORY DECLARATION	0	0	0	0	
	•	WAITING FOR FEE PAYMENT	0	0	0	0	
		PAID (WAITING FOR PAYMENT APPROVAL) - for offline payment	0	0	0	0	
		PAID (WAITING FOR FIA APPROVAL)	0	0	0	0	
		INTENTION TO REFUSE	0	0	0	0	
	v	REFUSED	0	0	0	0	
	RE CAPACITY	MILESTONE					
	Cumulative Installed Capacity 156.71 128.00 106.3§09.74 96.00	APPLICATION NO. CURRENT MILESTONE Record Not Found	DU	E DATE	DVERALL	. PROGRE	SS (%

5. FiA Applicants will also be expected to provide alternative contacts as contingency measures (Figure 6).

Norhaslina yahaya profi	E	INSTRUCTIONS: * MANDATORY fi Please specify at
Status Iser ID Jategory AyKad No. / Passport No. Applicant's Name	REGISTRATION : INCOMPLETE 670809140909 INDIVIDUAL 670809140909 INDIVIDUAL NORHASLINA YAHAYA	 Hease speciny at
Company Name		
Email	* * *	
Full Name MyKad No./Passport No	SITI AMINAH ROSLAN 2 820413145006 Telephone No. 7609210	
Note: Please key in the numeric por Relationship	on of the Passport Number : FRIEND Mobile No.	
Note: Please key in the numeric por Relationship Address		
Relationship	FRIEND Mobile No. Mobile No.	
Relationship Address Postcode City	FRIEND Mobile No. Mobile No. NO 130, JALAN NSH 7 NILAI SPRINGS HEIGHT	
Relationship Address Postcode	FRIEND • Mobile No. • INO 130, JALAN NSH 7 • INILAI SPRINGS HEIGHT 71800	

------...

- 6. The FiA applicant via the appointed solar PV provider is then required to upload unto the eFiT with NQS, the relevant supporting documents (of the applicant) certified by the company's appointed secretary. Below listed are the supporting documents (Figure 7) necessary for inclusion:
 - a. Malaysia's Identity Registration Card (MyKad); and

- b. Birth Registration Certificate, Marriage Registration Certificate or Driving License (whichever deemed relevant); and
- c. Electricity Bill (as per applicant's address for proposed project site)

FIGURE 7: Alternative Contact Form

ORHAS	SLIANA YAHAYA	PROFILE						INSTRUCTIONS:	 MANDATORY fields. Please specify at least
Status		:	REGISTR	RATION : INCOMPLETE					 Trease specily at reas
lser ID		:	8412091	45217					
Category		:	INDIVIDU	JAL					
AyKad No	o. / Passport No.	:	8412091	45217					
Applicant	's Name	:	NORHAS	SLIANA YAHAYA					
PERSON									
Note: All su	:			_				ni (Please ensure t	hat the content is legible)
All su The n	: ipporting document: naximum file size al	MUST be certif	ied by the c		cretary. The sugge	sted scanning re	esolution : 200 (hat the content is legible). ng file types are
All su The n accep	: ipporting document:	s MUST be certif lowable for uplo NG, GIF	ied by the c	company's appointed sec	cretary. The sugge	sted scanning re	esolution : 200 (
All su The n accer MyKa	pporting documents naximum file size al	s MUST be certif lowable for uplo NG, GIF	ied by the c	company's appointed sec	cretary. The sugge	sted scanning re	esolution : 200 (
All su The n accep MyKa NO.	pporting document naximum file size al ptable: PDF, JPG, PI id must be scanned	s MUST be certif lowable for uplo IG, GIF on both sides.	ied by the c	company's appointed sec	cretary. The sugge	sted scanning re	esolution : 200 (porting docume		ng file types are
All su The n accep MyKa NO. 1.	pporting document maximum file size al ptable: PDF, JPG, PI d must be scanned DOCUMENT NAME APPLICANTS MYKAI	s MUST be certif lowable for uplo VG, GIF on both sides.	ied by the c ad is 1MB f	company's appointed sec	retary. The sugge Passport and 2ME	sted scanning re for all other sup	esolution : 200 (porting docume	nts. Only the followi	ng file types are ACTION
All su The n accep MyKa NO. * 1. 2.	ipporting document: maximum file size al table: PDF, JPG, PI d must be scanned DOCUMENT NAME APPLICANTS MYKAI SECONDARY SUPPC	MUST be certif lowable for uplo QC, GIF on both sides.	ied by the c ad is 1MB f T (BIRTH CE	company's appointed sec for Declaration & Mykad/f	retary. The sugge Passport and 2ME	sted scanning re for all other sup	esolution : 200 (porting docume	Browse	ACTION Doc01.pdf

 Finally, in the last part of the FiA Applicant Profile Registration, the applicant will be required to upload and submit a complete and signed declaration form in PDF, JPG, PNG or GIF format (Figure 8).

FIGURE 8: Declaration Tab

RE Project	RE Applicant Profile						
My Profile Change My Password New Application Applications /Project List Inbox/ Query Transfer Withdrawal	NORHASLIANA YAHAYA Status User ID Category MyKad No. / Passport No. Applicant's Name	: RE : 84 : INI : 84	GISTRATION : INCOMPLETE 1209145217 JIVIDUAL 1209145217 ORHASLIANA YAHAYA			INSTRUCTIONS :	MANDATORY fields. Please specify at least one.
	Note: Please print, complete a	nd sign the declarati	TACT SUPPORTING DOCS	-FiT Online System	1		
	NO. DOCUMENT TYPE 1. REGISTRATION				DATE UPLOA	Prir	ACTION It Declaration Form Doc06.pdf

APPLICATION PROCESS

PART 2: PROJECT REGISTRATION

8. Now that the profile registration is completed, you are ready to create an EOI application. To proceed, please click on the left tab marked New Application (Figure 9).



FIGURE 9: Access to New Application

- 9. This detailed online form requires the applicant to fill in relevant project information required based on the tabs listed, ranging from:
 - a. General project site details;
 - b. Contractor (only fill in the solar PV service provider's company Registration Number);
 - c. Technical requirements;
 - d. Financing; and
 - e. Work plan.

They will also be required to upload relevant documents pertinent to the project details/information and hereinafter submit an online declaration form (by checking the boxes) to confirm the authenticity of the information provided. In principle, this EOI application must be completed (as indicated by 100% in the completion indicator bar at the top of the online form – see Figure 10). This means filling in accurately the mandatory data denoted with a red asterisk). The online EOI application can be treated as a draft copy and saved for changes and updates at later date. However, all updates and changes, must be

finalised for submission no later than **April 19, 2015 at 5:00pm**. This is inclusive of processing payment which must be made via credit card **by 5:00 pm of April 19, 2015**.

FIGURE 10: Project Information Form

0% 0% Project Information Contractor	0% Technical	0% Financing	0% Supporting Docs	0% Work Plan	Average : 09 Declaration	-	MANDATORY fields. Please specify at least one. Auto generated value Input field Please save before switching tab BA To Be Announced
Applicant's Name	: NORHASLIANA	YAHAYA		Connection	Doint		IA/ 1
enewable Resource roject Status	SOLAR PV *	r		Connection		LOW VOLTAGE (LESS THAN 1 DIRECT	KV)
			1 •	Distribution		TENAGA NASIONAL BERHAD	
legion Location		BILAN DARUL K	•	Distribution	Licensee .	TENAGA NASIONAL BERHAL	
otal Installed Capacity (MW) let Export Capacity (MW)	: 0.012 : 0.012	(12.00kW)	*				
				E MADE TO THE A	PPLICATION TO	ENSURE THE SYSTEM CAPTU	IRES ALL UPDATES
FIT RATE IN ADDITIC	N TO BASIC FIT	RATE		NG DOCS WOF	RK PLAN DEC	LARATION	
Additional For Use Additional For Use Additional For Use Additional For Use	As Building Material Of Locally Manufactu Of Locally Manufactu	s ired Or Assemble	d Solar PV Modules	s			
LOCATION OF RE PR							
LAND TITLE'S UPI LOCA	TION (Universal Par	cel Index)					
State	: NEGERI SE	MBILAN DARUL K	*				
District	: SEREMBAN	•					
Sub-District / City / Town	: PEKAN NIL	AI	•				
Section	: SEKSYEN 1	•					
Lot / PT No.	: 100	* (Ple	ase refer to your L	and Tittle for lot / f	PT No.)		
UPI Code	: 0505750011	00					
PROJECT SITE POSTAL	: NO 104 JALAN NSH	6 IGS HEIGHTS	*				
Postcode	: 71800	*					
State	: NEGERI SEM	- IBILAN DARUL KH	USUS				
District	: NILAI	•	*	Find Add	ress On Google	Maps	
Please enter the GPS lo Please enter the latitude (e.g. Latitude : 5° 18' 56 Please take note that the Longitude of your propos	and longitude coord 9802", Longitude: 10 Google Maps featur ed Project site)3° 7' 16.647") es are not suppor	ted on Chrome bro			r to get the Latitude and	
Latitude Longitude	: 4 ° * : 101 ° *		37.7424 " * 32.757 " *	View Coord	nate On Google	e Maps	
Site Ownership	E Fully Own		2.131	Owned (Ch	arged To Bank)	•	
	📃 Leased *	My Company (I'm	a Shareholder of	Owned by S	hareholder/Dire ent/Lease *		
Owner Of The Site /	: NORHASLIA			*	pouser areni/C	marenzonality	
Bank Name / Lessor Name	conditional or	r unconditional rigl		Rent/Lease or lea	ising agreemen	of the site, or other t) that the Applicant has to	
Current Site Activities	RESIDENTI	AL 💌 *					
lease save before switching ta	0						

10. Once the project information is completed, it will show in the completion indicator bar and

the applicant can move to the next tab, to fill in the contractor detail.

	0% ontractor	0%	0% Financing	0% Supporting Docs	20% Work Plan	Average : 20 Declaration	196	-	MANDATORY fields. Please specify at least one. Auto generated value Input field Please save before switching tab BA To Be Announced
oplication Status oplicant's Name enewable Resourc	ce	: FITQ (SOLAR F : NORHASLIAN : INDIVIDUAL	?V INDIVIDUAL): DR A YAHAYA	AFT	Connection P	pint :	LOW VOLTA	GE (LESS THAN 1	kV)
oject Status		: NEW PROJEC	т		Connection T	pe :	DIRECT		× *
gion Location		: NEGERI SEM	BILAN DARUL K	*	Distribution L	censee :	TENAGA N	ASIONAL BERHAD	• 🖃 *
tal Installed Capa	city (MW)	: 0.012	(12kW) *						
et Export Capacity NOTE : A		: 0.012 ST 'RE-SAVE' ALL	(12kW) * ENTRIES WHENEVI	ER CHANGES ARE	MADE TO THE AP	PLICATION TO	ENSURE TI	IE SYSTEM CAPTU	RES ALL UPDATES
ROJECT INFORMAT				PORTING DOCS	WORK PLAN DEC	ARATION			
	DEP							_	
Company Registr			1 *						
SAC	:		*						
Company Name	:		*	Email	:		•		
Business Address	:		*	Telephone No	03 🔻 -	*			
				Fax No Website	03 🔻 -	*			
Postcode	:	•							
City	:		*						
State	:		*						
Note : The service Malaysia. The Ap also be one of the	plicant may also b	be its own service pro	procurement and const vider provided that its e	ruction contractor, sy imployees possess th	stem integrator or teo e applicable qualificat	nology provider ons. A service p	based in ovider may		
Telephone No.	:	▼							
Mobile No. Email	: : [e an employee of eit	her the Applicant or the	eenvice provider					
Email	: [ct manager can b	e an employee of eit	her the Applicant or the	service provider					
Email		e an employee of eit	her the Applicant or the	service provider					
Email Note : The projec	SONS	e an employee of eit	her the Applicant or the	service provider					
Email Note : The project QUALIFIED PER Qualified Person Name of Qual	SON S	:	her the Applicant or the	service provider					
Email Note : The project OUALIFIED PER Oualified Perso Name of Qual Organisation of	SON S	:	her the Applicant or the	service provider					
Email Note : The project OUALIFIED PER Oualified Perso Name of Qual Organisation of	SON S	:	her the Applicant or the	service provider					
Email Note : The project OUALIFIED PER Qualified Person Name of Qual Organisation of Company Reç	SONS n 1 lified Person or Company Nam gistration No. (if a	:	her the Applicant or the	service provider					
Email Note : The project Qualified Person Name of Qual Organisation of Company Reg Certificate No. Telephone No.	SONS n 1 lified Person or Company Nam gistration No. (if a	:	her the Applicant or the	service provider					
Email Note : The project Qualified Person Name of Qual Organisation Re Company Re Certificate No Telephone No	SONS n 1 iffled Person or Company Nam gistration No. (if a	:	-	service provider					
Email Note : The project QUALIFIED PER Qualified Perso Name of Qual Organisation of Company Reg Certificate No Telephone No Mobile No. Email	SONS n 1 iffled Person or Company Nam gistration No. (if a	He : He :	-	service provider					
Email Note : The project Qualified Perso Name of Qual Organisation of Company Reg Certificate No Telephone No Mobile No. Email	SONS n 1 iffled Person or Company Nam gistration No. (if a	He : He :	-	service provider					
Email Note : The project Qualified Perso Name of Qual Organisation of Company Reg Certificate No Telephone No Mobile No. Email	SONS n 1 iffled Person or Company Nam gistration No. (if a	He : He :) • • •	service provider					
Email Note : The project Qualified Perso Name of Qual Organisation of Company Reg Certificate No Telephone No Mobile No. Email	SONS n 1 iffled Person or Company Nam gistration No. (if a	:) • • •	service provider					
Email Note : The project Qualified Perso Name of Qual Organisation of Company Reg Certificate No Telephone No Mobile No. Email Scope of Worl	SONS n 1 lified Person or Company Nam gistration No. (if a	:) • • •	service provider					
Email Note : The project Qualified Perso Name of Qual Organisation of Company Reg Certificate No Telephone No Mobile No. Email Scope of Worl Delete Add Qualified I	SONS- iffed Person or Company Nam gistration No. (if a	:) • • •	, certification, obligati	on or responsibility to cant is required to protion of the second	he compliance vidence of	/ith any qualifications		
Email Note : The project Qualified Perso Name of Qual Organisation of Company Reg Certificate No Telephone No Mobile No. Email Scope of Worl Delete Add Qualified 1 Note : Person sta	SONS- iffed Person or Company Nam gistration No. (if a	: 	NEL .ters used	, certification, obligati	on or responsibility to cant is required to pr ations) Rules 2011.	he compliance v	/ith any qualifications		

FIGURE 11: Contractor Form (Only Fill Company's Registration Number)

11. The solar PV service provider appointed must be registered with SEDA Malaysia. The applicant must be able to locate the solar PV service provider in SEDA's website, <u>www.seda.gov.my</u>.

FIGURE 11(i): Service Provider Directory

Develop	🗨 WEBMAIL 🔒
eda SUSTAINABLE	ENERGY DEVELOPMENT AUTHORITY MALAYSIA search
ANY CERE	
LAYSIA	
About SEDA Malaysia Polic	ies Feed-in Tariff (FiT) Statistics & Monitoring Download Directory Media Events & Trai
DIRECTORY	
	Home » Directory » PV Authorized Representative/Agent Directory
RE Industry Directory	
RE Directory Listing Application	This PV Service Provider Directory listing is intended to only serve as a reference or 'yellow pages' to source for contact information to those individuals or companies who are interested and wish to install Solar PV
PV Authorized	system at their homes/ commercial offices.
Representative/Agent Directory	
 PV Authorized Representative/Agent 	ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Application	State : [PLEASE SELECT] Filter
	ABLE ENERGY SDN BHD PUCHONG, SELANGOR DARUL EHSAN
	+ ADVANCED POWER SOLUTIONS (BORNEO) SDN BHD KOTA KINABALU, SABAH
	AMLED ILLUMINATION (M) SDN BHD PETALING JAYA, SELANGOR DARUL EHSAN
	AMLED SOLAR SDN BHD KUALA LUMPUR, W.P. KUALA LUMPUR
	ARUS SPEKTRUM SDN BHD SHAH ALAM, SELANGOR DARUL EHSAN
	ASIA GREEN SOLAR SDN BHD BUTTERWORTH, PULAU PINANG

12. Once the contractor details are completed, move on to fill in the Technical details.

FIGURE 12: Technical Form

eFiT w	vith New Qu	ieue System (Fi	TQ)				_			
-	100%	0% ontractor	0% Technical	0% Financing	0% Supporting Doc	20% s Work Plan	Average : 2 Declaration		Auto Inpu Plea swite	e specify at least one. generated value
Applica Renew Project Region Total In	ation Status ant's Name able Resour t Status Location stalled Capa port Capacity NOTE : A	: ce : : : : : : : : : : : : : : : : : : :	NORHASLIANA NDIVIDUAL NEW PROJECT NEGERI SEME 0.012 0.012	BILAN DARUL K] *	Connection Connection Distribution RE MADE TO THE	n Type n Licensee	: LOW VOLTAGE (LE: DIRECT : TENAGA NASIONA O ENSURE THE SYST	AL BERHAD	v *
PROJ	ECT INFORM	ATION CONTR	ACTOR TECH		ING SUPPORT	ING DOCS WO	RK PLAN DE	CLARATION		
Net Inte Not LV: MV Dis Inte	Export Capa erconnection is As detern 0.23 kV or 0 : 11 kV, 22 kV tance from t erconnection dule Type (IELD PRO * Generatio * Export/De installatio * The Gene e-FIT Onlin * Formula : Capacity F	Voltage (kV) : ine by PSS or CC 4 kV or 33 kV he plant to Point (km) : JECTION 1: Total amount of clared Annual Avai and delivered up ation and Export	MONOCRYSTAL renewable ene lability (DAA) : Ti to the connecti Declared Annua y Generated (M	Energy to be generated amount of reron point in a year. Availability (DAA) Wh) / (Total Instal	ewable energy to will be automation led Capacity (MW	: ear) : IMW/year) : ble energy install: b e generated by cally pro-rated for y* 8760)] * 100	the renewable	17.01 17.8800 1490.0000		
		GENERATION		EXPORT/DECLA AVAILA BASED ON N	BILITY					
			0.000	САРА						
	YEAR NO.	MWh	CAPACITY FACTOR(%)	MWh	PERCENTAGE EXPORT(%)					
	1*	17.88	17.01	17.88	17.01					
	2	17.88	17.01	17.88	17.01					
	3	17.88	17.01	17.88	17.01					

FIGURE 13: Financing Form

	100%	100%	0%	0%	0%	Average :		INSTRUCTIONS	 MANDATORY Please specif 	
ect Information C	Contractor	Technical	Financing	Supporting Docs	Work Plan	Declaration	n		Auto genera	
									Please save	
									switching ta TBA To Be Annou	
plication Status			V INDIVIDUAL): E	RAFT						
plicant's Name newable Resour	ce	: NORHASLIANA : INDIVIDUAL	A YAHAYA		Connection	Point		GE (LESS THAN	1kV)	
ject Status		: NEW PROJEC	т		Connection		DIRECT	02 (2200 11/4	- IKV /	•
gion Location			IBILAN DARUL K	- *	Distribution	icensee	: TENAGA N	ASIONAL BERH		-
al Installed Capa	acity (MW)	: 0.012	(12kW) *	•						-
t Export Capacity	y (MVV)	: 0.012	(12kW) *							
NOTE : A	PPLICANT MUS	T 'RE-SAVE' ALL	ENTRIES WHENE	VER CHANGES ARE	MADE TO THE A	PPLICATION 1	TO ENSURE TH	HE SYSTEM CAP	TURES ALL UPDAT	ES
RO JECT INFORM	ATION CONT						CLARATION			
A. CAPITAL	EXPENDITU	RE								
1. Equipmen	it cost									
DESCRIPTI	ON		COS	T (RM)						
PV modules				9,000.00 *	_					
Inverter				2,000.00 *	_					
Balance of S	system			1,000.00 *	_					
		тот	AL	12,000.00						
2. Installatio	n Cost (RM)		:	2,000.00						
	Consultancy (R	M)	:	1,500.00						
	ection Cost (RM)		:							
5. Prelimina	ry Cost (RM)		:							
6. Plant and	Site Cost (RM)		:							
7. Other Cap	oital Cost (pleas	se specify)								
DESCRIPTIO	ON		AMO	DUNT (RM)						
				Add New Row						
Total Capita	I Cost (RM)		:	15,500.00						
Total Capita	I Cost (RM)		:	15,500.00						
Total Capital	I Cost (RM)		:	15,500.00						
B. LOAN		•	:	15,500.00						
B. LOAN	I Cost (RM) ire a loan? No	×	:	15,500.00						
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13. The applicants must ensure all relevant supporting documents be scanned and uploaded to

the system (Figure 14).

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FIGURE 14: Supporting Documents Uploads

14. The workplan (Figure 15) is a committed timeline by the applicant and should be duly observed.

FIGURE	15:	Workp	lan	Form
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15. The online EOI application form, while can be treated as a draft copy and saved (by clicking the Save FiTQ tab – see Figure 16) for further changes, and updates at later date, all updates and changes, must be finalised and submission must be made (by clicking the Submit FiTQ). Sufficient time must be allocated for payment of process fee via credit card.

100%	100%	100%	100%	100%	100%	Average :	100%	INSTRUCTIONS : * MANDATORY fields.
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OJECT INFORMATION								
			DECLARATION			PL	EASE TICK	
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that the omission o misleading may resu and/or would consti legislation.	ment which w f any relevar ult in the rejection itute an offective	vould make the docum nt information or docu ction of this application nce committed by me	ents submitted herein ument, or the submiss , the revocation of any a under the Renewabl	untrue or misleading. ion of any information feed-in approval gran e Energy Act 2011 a	I understand and acl n or document that tted pursuant to this and/or its applicable	nowledge is false or application subsidiary	۲	
2. The certified true co	opies of the	documents identified i	in the Supporting Doci evelopment Authority N	uments Checklist of th	nis application form I		V	
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4. I will immediately not	tify the Susta	inable Energy Develop	oment Authority Malays	ia if I become bankrup	ot.		ø	
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terms include but ar Applicant to any thi Online System by us	e not limited rd party and ing the userr	to the restriction on or permitting or encour- name and password as		ne System username d user to access the	and password assig restricted section in	ned to the the e-FiT		
 I hereby agree and may submit in accor by me. I also agree network the proposition 	consent to th dance with p and conser ed renewable it Authority N	he full disclosure of the paragraph 3 above to nt to the disclosure o e energy installation is lalaysia. Such disclosu	e information submitted the Energy Commissio f such information to t to be connected to, to re shall not be a breac	with this application a n and any service pro he distribution license the extent deemed	and any additional inf vider and/or financie ee whose electricity of appropriate by the S	ormation I r identified distribution ustainable	2	
 I hereby agree to up capacity is allocated Renewable Energy 	load a copy (to me; failing	of this duly signed Dec	laration Form onto the le deemed withdrawal	e-FiT system within 3	days from the day th	e installed	¥	
Submit By / Full Name	: 100	ORHASLIANA YAHAY	۲ ۸	•				
MyKad No. / Passport N		1209145217	•	*				
Email		na@seda.gov.my		*				
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 I hereby declare that application will be the 			oplication are true and ion may be taken agair		that false or inaccura	e information	in the	

FIGURE 16: Declaration Tab

16. Finally, to mark the end of this EOI application process, following the application submission, the system will email a submission notification (Figure 17) to the applicant to confirm acceptance of the online EOI application submission.

FIGURE 17: Submission Notification Email

Subject: Your Entry on the eFiT with New Queue	System has been accepted.
SUSTAINABLE ENERGY DEVELOPMI	ENT AUTHORITY MALAYSIA
Feed-in Tariff Online System (e-FiT)	
Dear NORHASLIANA YAHAYA,	
Location of Solar PV Installation	: 100
	NO 104
	JALAN NSH 6
	NILAI SPRINGS HEIGHTS
	71800 NILAI
Renewable Resource	: Solar PV for INDIVIDUAL
Installed Capacity	: 0.0120
Scheduled FiTCD	: 05/09/2014
Thank you for submitting your information to	o register an entry into the eFiT with New Queue System.
If you have not done so already, please pay th	he processing fee of RM100.00 to SEDA Malaysia by way of credit card through the online portal at https://efit.seda.gov.my. Please note that SEDA Malaysia
shall reject your registration in the event no pa	ayment is received.
If you did not request for this registration, ple	ease contact SEDA Malaysia at <u>eFiT@seda.gov.my</u> .
Thank you.	
Sustainable Energy Development Authority N	Valavsia.
Galeria PjH, Aras 9, Jalan P4W,	
Persiaran Perdana, Presint 4,	
62100 Putrajaya,	
Malavsia.	

PART 3: PAYMENT OF PROCESSING FEE

17. Upon receiving the submission notification email, **before April 19, 2015 (5.00 pm)**, the solar PV providers on behalf of their clients will be required to log on again to https://eFiT.seda.gov.my to make payment for the processing fee (Figures 18 & 19). They will gain direct access to the page below via login ID and password.



APPLIC	CATION	_			
SEARCH		[ALL CAPACITY]	▼ [ALL RESOURCES] ▼	[ALL APPLICATION STATUS]	
	Leave blank for wildcard search.				
1 match	es found.				
NO.	APPLICATION		INSTALLED CAPACITY (MW)	STATUS	ACTION
1.	INDIVIDUAL 100 NO 104 JALAN NSH 6 NILAI SPRINGS HEIGHTS 71800 NILAI NEGERI SEMBILAN DARUL KHUSUS		0.0120	EOI (SOLAR PV INDIVIDUAL): PROCESSING FEE PAID PROJECT STATUS : NEW PROJECT QUOTA DATE : 29/04/2014 00:00:00 FIAH CERTIFICATION DATE : - FIT COMMENCEMENT DATE: 05/09/2014	

FIGURE 19: Access to Make Payment

	IN	VOICE					RECEIP	r		
NO.	DESCRIPTION	INVOICE NO.	DATE	AMOUNT (RM)	RECEIPT NO.	DATE	METHOD	REF NO.	STATUS	
1. EOI Application		IV2014040387	29/04/2014 04:58 PM	100.00						6
Back View Applicat	tion									

PART 4: FINALISATION, SUBMISSION AND SECURING QUOTA

18. SEDA Malaysia will be processing the submitted applications and will revert via email to confirm if the application is qualified (Figure 20) or not (Figure 20(i)) for solar PV individual applications for projects that will achieve commercial operation by end of 2015.

FIGURE 20: Email Notification on Qualified Application

Subject	: Registration of Your Entry on the e-I	FiT Individuals System has been Qualified							
Message	: SUSTAINABLE ENERGY DEVE	CLOPMENT AUTHORITY MALAYSIA	Ĺ						
	Feed-in Tariff Online System (e-FiT)		Ĺ						
			Ĺ						
	Dear ABDUL SANI BIN SIMAN								
			Ĺ						
		entry into the e-FiT Individuals System has been registered and	Ĺ						
	qualified for the application of Feed	in Approval. The details of your entry are as follows :	Ĺ						
	Applicant Name	· ABDUL SANI BIN SIMAN	Ĺ						
	MyKad No ./Passport No.	: 470508105273	Ĺ						
	Location of Solar PV Installation	: 7371	Ĺ						
		210 LORONG 3	Ĺ						
		JALAN LAKSAMANA	Ĺ						
		FELDA SUNGAI TENGI	Ĺ						
		44010 KUALA KUBU BARU	Ĺ						
	Renewable Resource	: SOLAR PV (INDIVIDUAL)	Ĺ						
	FiT Processing Fee (RM)	: MYR 100.00	Ĺ						
		quota for Solar PV (Individual) scheduled to be released on 28 April	Ĺ						
	2015 for Solar PV (Individuals) is 3.0		Ĺ						
		ed the requested installed capacity by the e-FiT Individuals System if	Ĺ						
		by all applicants is less than 3MW else queue numbers shall be	Ĺ						
		lectronic Random Queue Number Generator and allocation of Solar PV	Ĺ						
	(Individuals) quota to qualified appli	cations shall be processed based on the queue numbers	Ĺ						
	Thank you.		í –						

FIGURE 20 (i): Email Notification on Refusal Application



FIGURE 21: Email Notification on Successful Allocated Quota

Receipient	: efendi@se	efendi@seda.gov.my		
Subject	: Your FiT A	Your FiT Application Has Been Processed Successfully		
Message	: Your application has been assigned the capacity requested by you. Please note that this is only an acknowledgement of receipt of your feed-in approval application submitted electronically to SEDA Kindly note that the issuance of a feed-in approval is still subject to you fulfilling the following :			
	(payment r payment is 2) the rece Approval 3) a soft c the date of 6(2) of the 4) the cont relevant le 5) your ap compliance 6) the prov	nust reach SEDA Mala, made, you are require ipt by SEDA Malaysia i pplication not later tha opy of this duly signed this email; failing whic Renewable Energy Ar ents of your applicatio gislation and/or guidelin blication meeting the el with the applicable la ision of the bank acco	n and its supporting documents being consistent with the requirements of the nes and determination; igibility criteria and all conditions prescribed by SEDA Malaysia and is in	
	The details	of your application are	e as follows :-	
	Applicant MyKad No / Registra / Service	. / Passport No. tion No. Tax Registration No.	: S2014050002 : EFENDITEST : 830123456789	
	/ e-PBT No). of Renewable	: 27	
	Energy In		ASDFASDF 12345 AMPANG W.P. KUALA LUMPUR	
	Total Inst	le Resource alled Capacity (MW) t Capacity (MW)	: INDIVIDUAL : 0.0120 : 0.0120	
		t Capacity (MW) ariff Rate (RM/kWh)		
	Date Subr	nitted	. 02/05/2014	
	SFITCD		: 16/08/2014	
	Invoice Nu FiT Proce	umber ssing Fee (RM)	: IV2014050004 : (not applicable if paid earlier)	
		ation Fee (RM)	: 120.00	
	Galeria PjH	e Energy Development , Aras 9, Jalan P4W, Perdana, Presint 4, ajaya,	Authority Malaysia,	
	Fax : +603	03 - 8870 5800 - 8870 5900 vww.seda.gov.my		

19. As instructed in the email notification, successful applicant is required to settle the application fee based on the Payment Advices as shown in Figure 27.

FIGURE 22: Retrieve Application Fee Payment Advice to settle Payment

SEARCH :	Leave blank for wildcard search.	(ALL CAPACITY]	s] • Q	
1 matches	s found.			
NO.	APPLICATION	INSTALLED CAPACITY (MW)	STATUS	ACTION
1.	INDIVIDUAL APPLICATION NO : S2014040009 100 NO 104 JALAN NSH 6 NILAI SPRINGS HEIGHTS 71800 NILAI NEGERI SEMBILAN DARUL KHUSUS	0.0120	ACCEPTED PROJECT STATUS : NEW PROJECT QUOTA DATE : 29/04/2014 18:39:40 FIAH CERTIFICATION DATE : - FIT COMMENCEMENT DATE: 05/09/2014	

20. The applicant is also required to upload the signed Declaration form and passed a hard copy

to SEDA's office within 7 calendar days (Figure 28).



Application Form				
			INSTRUCTIONS: MANDATORY fields. Please specify at least one. Auto generated value Input field	
Application Number	: \$2014040009			
Application Status	: ACCEPTED : NORHASI JANA YAHAYA	DIT Deter (Data (Links)	: 1 4159	
Applicant's Name Renewable Resource	: NORHASLIANA YAHAYA : INDIVIDUAI	FiT Rate (RM / kWh) Connection Point	: 1.4159 : LOW VOLTAGE (LESS THAN 1KV)	
Project Status	: NEW PROJECT	Connection Type	: DIRECT	
Region Location	: NEGERI SEMBILAN DARUL KHUSUS	Distribution Licensee	: TENAGA NASIONAL BERHAD	
Total Installed Capacity (MW)	: 0.012 (12kW)	Distribution Electriste	. TENNON INNOIGHNE BERTIND	
Net Export Capacity (MW)	: 0.012 (12kW)			
I, NORHASLIANA YAHAYA, (MyKad No. 8	41209145217) , the Applicant, hereby declare that:			
information or document which w acknowledge that the omission of that is false or misleading may re	ocuments submitted herein are true, accurate and complete. I a ould make the documents submitted herein untrue or misle any relevant information or document, or the submission of any suit in the rejection of this application, the revocation of any rould constitute an offence committed by me under the Renewab	ading. I understand and Main information or document feed-in approval granted		

21. Once the submitted EOI application has been verified and approved by SEDA Malaysia, an

email notification shall be sent to the applicant to collect the FiA certificate (Figure 29).

Dear				
Applicant				
Renewable Resource	INDIVIDUAL			
Project Status	: NEW PROJECT			
Total Installed Capacity (MW	7):0.0050			
Net Export Capacity (MW)	:0.0050			
Interconnection Point	:LOW VOLTAGE (LESS THAN 1kV)			
Feed-in Tariff Rate (RM/kW	h): 1.3432			
Bonus	: \$01			
SCOD	: 09/05/2013			
Project Site				
	INDERA MAHKOTA 2			
	BANDAR INDERA MAHKOTA			
	25200 KUANTAN			
	PAHANG DARUL MAKMUR			
Congratulations! Your application for a feed-in approval has been successful. A Feed-in Approval certificate has now been issued to you and you may proceed to collect this certificate at our office during business hours.				
If you would like to have the certificate mailed to you by post, kindly contact Sustainable Energy Development Authority (SEDA) Malaysia. However, please note that the Sustainable Energy Development Authority (SEDA) Malaysia cannot be held responsible for any damage caused to or loss of the Feed-in Approval certificate during the mailing process.				
Thank you.				
Sustainable Energy Development Authority Malaysia, Galeria PjH, Aras 9, Jalan P4W, Persiaran Perdana, Presint 4, 62100 Putrajaya, Malaysia. Phone : +603 - 8870 5800 Fax : +603 - 8870 5900 Wabaita summers				
Website : <u>www.seda.gov.my</u> GPS : 2°54'45"N 101°41'4"E				