



Step-By-Step Guide on Solar PV Applications for Non-Individuals (up to 425kW) 2016

This guide on **Solar PV Applications for Non-Individuals (up to 425kW)** comprises of **important reminders, timeline, and screen/email shots** for the application process which are arranged in a step-by-step format. This guide is only intended for applicants interested in applying for solar PV non-individual quota for projects located in Peninsular Malaysia, Sabah and WP Labuan that will achieve commercial operation by **end of 2016**.

A: Application Process on Solar PV Application for Non-Individuals up to 425 kW

Important reminders:

- Feed-in Applicants can submit their draft applications via the e-FiT online system (accessible via efit.seda.gov.my) from **Nov 2, 2015 (2pm) until Feb 22, 2016 (5pm)**.
- Quota application for solar PV projects of capacity up to 425kW will be based on a balloting system.
- The completed draft application (100%) must be submitted via e-FiT online system and payment for the non-refundable administrative charge of RM 10 per kW applied must be made via credit card from **Feb 19, 2016 (2pm) until Feb 22, 2016 (5pm)**.
- The “**Submit**” button will only appear on completed draft applications (100%) from **Friday, Feb 19, 2016 (2pm) up to Monday, Feb 22, 2016 (5pm)**.
- It is the sole responsibility of the applicant to ensure payment is remitted within the deadline and is reflected in the status of the application in the e-FiT system (“Application- Admin Charges Paid”).
- If the payment status does not reflect the payment made, it is the sole responsibility of the applicant to furnish related information of the credit card used and the Approval Code to SEDA before Feb 22, 2016 (5pm). Failure to comply may result in the applicant being excluded from the balloting exercise (disqualification).
- Only applicants that have paid the administrative charge and have been screened_will be invited to participate in the balloting event. These apply to all states participating in the FiT mechanism i.e. Sabah, Federal Territory of Labuan and all Peninsular Malaysia states.
- Only one (1) draft submission per company is permitted for this. However, application is still **limited to one (1) per shareholder, direct or indirect**. Multiple applications by the same shareholder (direct or indirect) will result in outright disqualification to all applications by that shareholder.
- The balloting day will be on **Tuesday, March 1, 2016**, and the details on the venue and time will be announced on SEDA Malaysia's website (www.seda.gov.my).
- An external auditor will be engaged to monitor the entire ballot process to ensure good governance and transparency.
- On **Wednesday, March 2, 2016**, successful applicants will be invited to be present at SEDA Malaysia's Headquarters in Putrajaya for online submission for the quota in the e-FiT online system.
- Successful applicants are still required to pay (within 7 working days) the processing fees (non-refundable) and application fees once the quota is successfully allocated.

- Please be reminded that all **applications exceeding 12 kW must have the approved Connection Confirmation Check (CCC) report uploaded** as supporting document into draft application by **Monday, Feb 22, 2016**. Any applications exceeding 12kW that contravenes this requirement will be **refused and no appeals will be entertained**.
- For Applicants intending to lease the project site, please refer to the table below for further clarity:

At the point of application	Option to Lease, Leasing Agreement (stamped/unstamped)
Upon successful balloting -before approval is granted	Stamped Leasing Agreement showing Applicant has rights to the site for a minimum period equivalent to the REPPA period

- With regards to Financing requirements, please refer to the table below for further clarity:

	For Self-financed Projects	For Projects Financed via a loan from a financier / financing institution
At the point of application	Those proposing to self-finance their projects should show a minimum of 5% of the total capex in the applicant's bank account and another 5% can be in other forms such as the shareholders' bank accounts, related companies or properties, giving a total of 10% of the total capex cost.	For those with bank support letter, to show a minimum of 5% in the applicant's bank account and another 5% can be in other forms for example, the shareholders' bank accounts, related companies or properties, giving a total of 10% of the total capex.
Upon successful balloting -before approval is granted	Need to show at least 75% of capex in any logical form as above with the assumption that the balance might be in the form of grants, soft loans, etc.	Must demonstrate ability to raise 20 % of the total capital expenditure, assuming 80 % will come from financing. Proof can be in the form of funds from shareholders, family members or related companies.

- Please take note that there will not be any querying during the verification process and all non-compliant applications will be refused.

Timeline for Application Process on Solar PV Application for Non-Individuals up to 425 kW

Date & Time	Description of Activities
2 November 2015 until 22 February 2016	Registration of eligible producers intending to participate in 2016 Solar PV (Non-Individual : up to 425kW) FiA application and preparation of draft FiA applications until 100% completed
19 February 2016 8.00 am till 2.00 pm	The e-FiT online system under System Maintenance in preparation for submission of 2016 FiA applications
19 February 2016 2.00 pm until 22 February 2016 5.00 pm	<p>Submission of 100% completed draft FiA applications and payment of Administrative Charge of RM10.00 per kW of installed capacity applied.</p> <ul style="list-style-type: none"> • Applicants <u>MUST</u> login into the e-FiT system and submit their 100% completed draft FiA applications and pay the Administrative Charge via Credit card. • Once submitted, <u>No changes to the application or the company profile is allowed.</u> • It is the sole responsibility of the applicant to ensure payment is remitted before 5.00 pm on 22 February 2016 and for the status of the application to change to “Application – Admin Charges paid”. • Upon payment, if the status of the application <u>does not</u> reflect the new status of “Application – Admin Charges paid”, the applicant is required to furnish <u>all the related information on the credit card used with the Approval Code</u> to SEDA as soon as possible, before the set deadline. • Failure to comply may result in the applicant being excluded from the balloting exercise (disqualification)
22 February 2016 5.00 pm until 23 February 2016 10.00 am	<p>In preparation for the Balloting Process on Solar PV (Non-Individual: up to 425kW), the <u>e-FiT system will not be available</u> for public access.</p> <p>Thereafter, accounts of companies/non-individuals participating in Solar PV (Non-Individual: up to 425kW) will be <u>frozen</u> and companies/non-individuals will not be able to access their FiA applications in the system.</p>
1 March 2016	<p><u>Balloting Day</u></p> <p>To participate in the balloting for 2016 Solar PV (Non-Individual: up to</p>

	425kW) Quota, draft FiA applications must be <u>100% completed</u> and <u>Admin charges of RM10.00 per kW must be paid</u> before the closing date and time.
2 March 2016	<p>The e-FiT system <u>will not</u> be available for public access from 0.01 am to 6.00 pm</p> <ul style="list-style-type: none"> • All successfully balloted companies will be invited to SEDA Malaysia's Putrajaya office to submit their FiA applications to secure the quota in the e-FiT system, in batches from 10.00 a.m. to 5.00 p.m. • Approval on the allocation of 2016 quota is subject to the balloted FiA applications in compliance to the Renewable Energy Act 2011, its subsidiary legislations and SEDA's Guidelines and Determinations.

NOTE:

* Upon submission of each Feed-in Approval (FiA) application, the e-FiT online system will check to ensure all requirements and limit of capacity (MW) taken, eg, the company's immediate and ultimate shareholders' capacity (MW) taken.

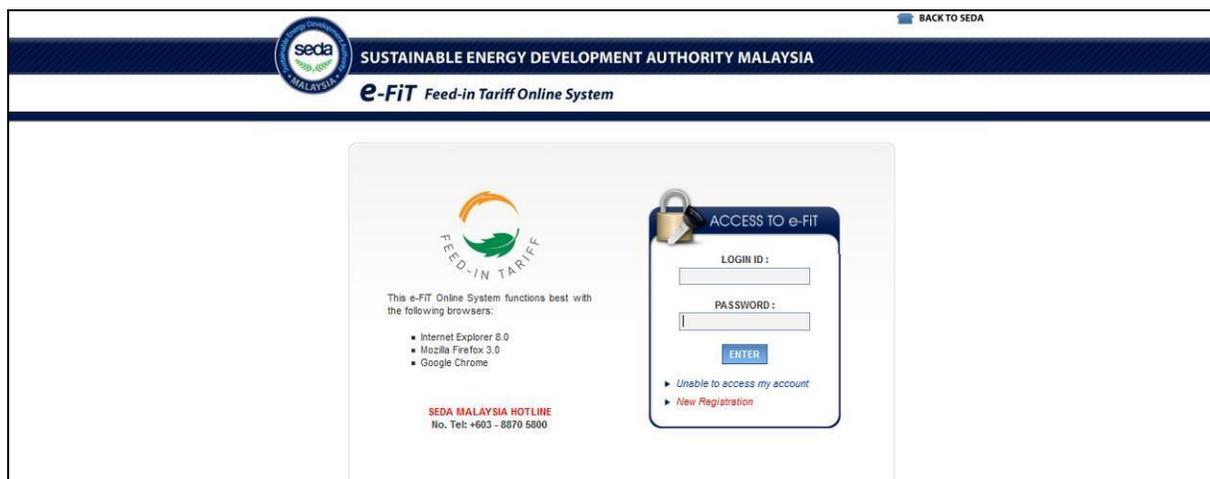
* Quota will be allocated to the companies for the capacity (MW) applied else it will be rejected.

Step-by-Step Guide on Solar PV Applications for Non-Individuals up to 425kW

COMPANY PROFILE REGISTRATION

1. First time applicants, and in all cases, appointed solar PV service providers entrusted by the applicants to make the applications on their behalf, are required to log on to the e-FiT online system via <https://efit.seda.gov.my> (Figure 1), to initiate their registration process (Figure 2).

FIGURE 1: New Registration



The screenshot shows the SEDA Malaysia e-FiT system login page. At the top, there is a header with the SEDA logo and the text "SUSTAINABLE ENERGY DEVELOPMENT AUTHORITY MALAYSIA" and "e-FiT Feed-in Tariff Online System". A "BACK TO SEDA" link is visible in the top right corner. The main content area features a "FEED-IN TARIFF" logo on the left and a login form on the right. The login form is titled "ACCESS TO e-FiT" and includes fields for "LOGIN ID:" and "PASSWORD:", an "ENTER" button, and links for "Unable to access my account" and "New Registration". Below the login form, there is a list of supported browsers: Internet Explorer 8.0, Mozilla Firefox 3.0, and Google Chrome. At the bottom left, the SEDA Malaysia Hotline number is provided: "No. Tel: +603 - 8870 5800".

FIGURE 2: Profile Registration Form

Applicant Category: INSTRUCTIONS: * MANDATORY fields
* Please specify at least one.

COMPANY INFORMATION

Company Name: *

Registration No.: *

Re-Confirm Registration No.: *

Date Of Incorporation: *

Registered Address

Address: *

Postcode: *

City: *

State: *

Business Address Same as Registered Address

Postcode: *

City: *

State: *

Telephone No.: - *

Fax No.: - *

Website: .com.my

CONTACT PERSON

Note: Contact Person must be one of the Authorized Personnel of Company

Full Name: *

MyKad No./Passport No.: *

Note: Please key in the numeric portion of the Passport Number

Position in Company: *

Telephone No.: - *

Mobile No.: - *

Email: @.com *

Re-Enter Email: @.com *

VERIFICATION

CAPTCHA Verification



I am a representative of the abovenamed Applicant and have been duly authorised to make this application on its behalf.

I have read and understood all the rules and regulations as stipulated in the Renewable Energy Act 2011, its subsidiary legislations and SEDA's Guidelines and Determinations. This Registration for Feed-in Approval application complies with the provisions of the Renewable Energy Act 2011 and subsidiary legislations made thereunder.

All information submitted herein are true, accurate and complete and shall be part of the Applicant's application for a Feed-in Approval.

Registration completed.

Your Account information has been sent to your email inbox. Please check your email and activate your account to login the e-FiT Application.

[Click here to login](#)

Thank You.

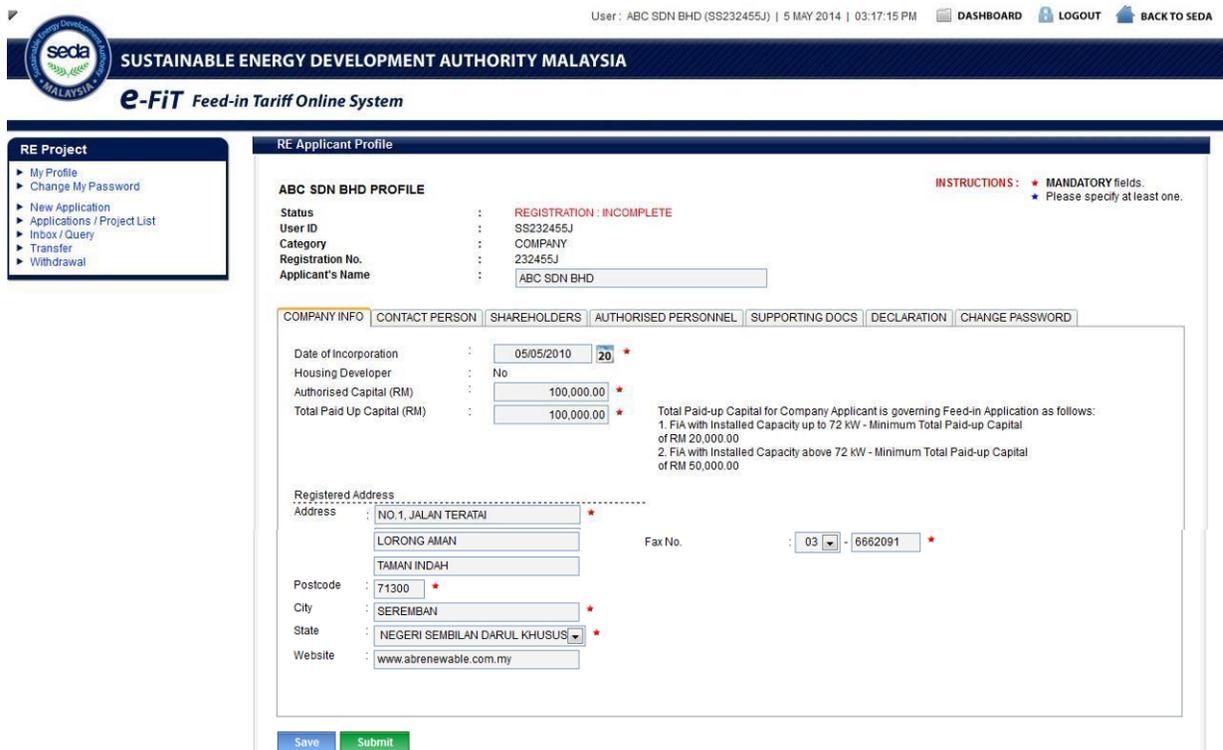
Copyright © 2014 SEDA Malaysia. All Rights Reserved.

4. After changing your password, the appointed service provider for the said client will automatically gain access to the profile (Figure 5) of his/her client enabling the service provider to keep track on what is pending or incomplete in their registration/application process, as well the detailed status of their client's application, the RE Capacity (in realtime updates) as well as milestones they have committed in terms of meeting the commercial operation, i.e. FiT Commencement Date (FiTCD).

FIGURE 5: Access to My Profile



FIGURE 5A: Access to My Profile



5. Applicants will also be expected to provide alternative contacts as contingency measures

FIGURE 6: Alternative Contact Person

The screenshot shows the 'Alternative Contact Person' form in the SEDA e-FiT system. The user is 'ABC SDN BHD (SS232455J)' and the date is '5 MAY 2014 | 03:17:15 PM'. The form is titled 'ABC SDN BHD PROFILE' and shows the status as 'REGISTRATION: INCOMPLETE'. The user ID is 'SS232455J', the category is 'COMPANY', and the registration number is '232455J'. The applicant's name is 'ABC SDN BHD'. The form includes tabs for 'COMPANY INFO', 'CONTACT PERSON', 'SHAREHOLDERS', 'AUTHORISED PERSONNEL', 'SUPPORTING DOCS', 'DECLARATION', and 'CHANGE PASSWORD'. The 'CONTACT PERSON' tab is active, showing fields for Full Name (MOHD ASMADI), MyKad No./Passport No. (821030101234), Position in Company (EXECUTIVE DIRECTOR), Telephone No. (03-82511234), Mobile No. (011-12345678), and Email (@yahoo.com). The status is 'REGISTRATION: INCOMPLETE'. There are 'Save' and 'Submit' buttons at the bottom.

6. Applicant is required to provide information on their shareholders (Figure 7), which they must submit alongside with a copy of the following documents on PDF, JPEG, PNG or GIF format (duly certified by the Company Secretary):

- Individual (MyKad/Passport), Company, DL, GLC (Form 24 and 49),
- Foreign-Individual (Passport);
- Foreign-Companies (Companies Profile Certified By Respective Country Authority)

FIGURE 7: Shareholders Tab

The screenshot shows the 'Shareholders Tab' in the SEDA e-FiT system. The user is 'ABC SDN BHD (SS232455J)' and the date is '5 MAY 2014 | 03:17:15 PM'. The form is titled 'ABC SDN BHD PROFILE' and shows the status as 'REGISTRATION: INCOMPLETE'. The user ID is 'SS232455J', the category is 'COMPANY', and the registration number is '232455J'. The applicant's name is 'ABC SDN BHD'. The form includes tabs for 'COMPANY INFO', 'CONTACT PERSON', 'SHAREHOLDERS', 'AUTHORISED PERSONNEL', 'SUPPORTING DOCS', 'DECLARATION', and 'CHANGE PASSWORD'. The 'SHAREHOLDERS' tab is active, showing a table for 'Immediate shareholder' and 'Ultimate shareholder'. The table has columns for Type, Name, Registration Type, MyKad No./Passport No./Registration No., and Share (%). The status is 'REGISTRATION: INCOMPLETE'. There are 'Save' and 'Submit' buttons at the bottom.

TYPE	NAME	REGISTRATION TYPE	MYKAD NO./PASSPORT NO./REGISTRATION NO.	SHARE (%)
Individual	MOHD ASRAFI	MyKad		0.0000
Individual	MOHD ASHRAF	MyKad		0.0000

- Authorized personnel are individuals who are duly appointed and authorized by the company's Board of Directors to make an application on behalf of the Company and to execute and submit all documentation in relation thereto.

The named Authorized personnel will be required to sign the Declaration on behalf of the company before submitting the application. A copy of the Company's Board of Directors resolution and/or circular resolution duly certified by the Company Secretary is to be provided as a supporting document (Figure 8).

FIGURE 8: Authorized Personnel Tab

The screenshot displays the 'RE Applicant Profile' page for 'ABC SDN BHD'. The page includes a navigation menu on the left, a header with the SEDA logo and 'e-FiT Feed-in Tariff Online System', and a main content area. The 'AUTHORISED PERSONNEL' tab is selected, showing a table with one entry: MOHD ASRAFI, MOHD ASRAFI, GENERAL MANAGER. A note below the table explains the role of authorized personnel. The status is 'REGISTRATION : INCOMPLETE'.

User: ABC SDN BHD (SS232455J) | 5 MAY 2014 | 03:17:15 PM DASHBOARD LOGOUT BACK TO SEDA

SEDA SUSTAINABLE ENERGY DEVELOPMENT AUTHORITY MALAYSIA
e-FiT Feed-in Tariff Online System

RE Project

- My Profile
- Change My Password
- New Application
- Applications / Project List
- Inbox / Query
- Transfer
- Withdrawal

RE Applicant Profile

ABC SDN BHD PROFILE INSTRUCTIONS: * MANDATORY fields.
* Please specify at least one.

Status : REGISTRATION : INCOMPLETE
 User ID : SS232455J
 Category : COMPANY
 Registration No. : 232455J
 Applicant's Name : ABC SDN BHD

COMPANY INFO | CONTACT PERSON | SHAREHOLDERS | **AUTHORISED PERSONNEL** | SUPPORTING DOCS | DECLARATION | CHANGE PASSWORD

NAME	MYKAD NO. / PASSPORT NO.	DESIGNATION
MOHD ASRAFI	MOHD ASRAFI	GENERAL MANAGER

[Add New Row](#)

Note: Authorised personnel are individuals who are duly appointed and authorised by the company's Board of Directors to make a Feed-in Approval application on behalf of the Company and to execute and submit all documentation in relation thereto. The named Authorised personnel will be required to sign the Declaration on behalf of the company before submitting the FIA application. A copy of the Company's Board of Directors resolution and/or circular resolution duly certified by the Company Secretary is to be provided as a supporting document.

[Save](#) [Submit](#)

8. The applicant via the appointed service provider is then required to upload the relevant supporting documents (file size of each document is limited to 2MB) certified by the Company Secretary onto the e-FiT online system. Below listed are the supporting documents (Figure 9) necessary for inclusion:
- i. The latest audited accounts of the Applicant.
 - ii. The memorandum and articles of association of the Applicant.
 - iii. Form 8 (Certificate of Incorporation of Public Company) or Form 9 (Certificate of Incorporation of Private Company) in connection with the Applicant under the Companies Act 1965.
 - iv. All Forms 24 (Return of Allotment of Shares) lodged by the Applicant with the Registrar of Companies under the Companies Act 1965.
 - v. The latest Form 49 (Return giving particulars in Register of Directors, Managers and Secretaries and change of particulars) lodged by the Applicant with the Registrar of Companies and a written confirmation from the company secretary on the current shareholding of the Applicant.
 - vi. The extract of the company's board resolution authorizing specific personnel to make this application
 - vii. on behalf of the Applicant and to execute and submit all documentation in relation thereto
 - viii. Electricity Bill (must be same as the applicant's address for the project site)
 - ix. A Share-holding/Ownership Structure Diagram; detailing the shareholding percentages of each ultimate shareholders in the company.
 - x. A clear copy of shareholder's MyKad: MOHD ASRAFI (77082310xxxx)
 - xi. A certified copy of Form 24 and 49 of the company(s) where MOHD ASHRAF (75082310xxxx) is a shareholder; direct or indirect
 - xii. A clear copy of shareholder's MyKad: MOHD ASHRIN (76082310xxxx) MyKad
 - xiii. A certified copy of Form 24 and 49 of the company(s) where ASHRINA (84120914xxxx) is a shareholder; direct or indirect

FIGURE 9: Supporting Docs

User: ABC SDN BHD (S232455J) | 5 MAY 2014 | 03:17:15 PM [DASHBOARD](#) [LOGOUT](#) [BACK TO SEDA](#)

SEDA SUSTAINABLE ENERGY DEVELOPMENT AUTHORITY MALAYSIA
e-FIT Feed-in Tariff Online System

RE Project

- My Profile
- Change My Password
- New Application
- Applications / Project List
- Inbox / Query
- Transfer
- Withdrawal

RE Applicant Profile

ABC SDN BHD PROFILE INSTRUCTIONS : * MANDATORY fields.
* Please specify at least one.

Status : REGISTRATION : INCOMPLETE
 User ID : SS232455J
 Category : COMPANY
 Registration No. : 232455J
 Applicant's Name : ABC SDN BHD

[COMPANY INFO](#) | [CONTACT PERSON](#) | [SHAREHOLDERS](#) | [AUTHORISED PERSONNEL](#) | **SUPPORTING DOCS** | [DECLARATION](#) | [CHANGE PASSWORD](#)

Note:
All supporting documents MUST be certified by the company's appointed secretary. The suggested scanning resolution : 200 dpi (Please ensure that the content is legible). The maximum file size allowable for upload is 1MB for Declaration & Mykad/Passport and 2MB for all other supporting documents. Only the following file types are acceptable: PDF, JPG, PNG, GIF

NO.	DOCUMENT NAME	DATE UPLOAD	ACTION
1.	THE LATEST AUDITED ACCOUNTS OF THE APPLICANT.	05/05/2014	
2.	THE MEMORANDUM AND ARTICLES OF ASSOCIATION OF THE APPLICANT.	05/05/2014	
3.	FORM 8 (CERTIFICATE OF INCORPORATION OF PUBLIC COMPANY) OR FORM 9 (CERTIFICATE OF INCORPORATION OF PRIVATE COMPANY) IN CONNECTION WITH THE APPLICANT UNDER THE COMPANIES ACT 1965.	05/05/2014	
4.	ALL FORMS 24 (RETURN OF ALLOTMENT OF SHARES) LODGED BY THE APPLICANT WITH THE REGISTRAR OF COMPANIES UNDER THE COMPANIES ACT 1965.	05/05/2014	
5.	THE LATEST FORM 49 (RETURN GIVING PARTICULARS IN REGISTER OF DIRECTORS, MANAGERS AND SECRETARIES AND CHANGE OF PARTICULARS) LODGED BY THE APPLICANT WITH THE REGISTRAR OF COMPANIES AND A WRITTEN CONFIRMATION FROM THE COMPANY SECRETARY ON THE CURRENT SHAREHOLDING OF THE APPLICANT.	05/05/2014	
6.	THE EXTRACT OF THE COMPANY'S BOARD RESOLUTION AUTHORIZING THE AUTHORISED PERSONNEL TO MAKE THIS APPLICATION ON BEHALF OF THE APPLICANT AND TO EXECUTE AND SUBMIT ALL DOCUMENTATION IN RELATION THERETO.	05/05/2014	
7.	ELECTRICITY BILL (MUST BE SAME AS THE APPLICANT ADDRESS)	05/05/2014	
8.	A SHARE-HOLDING/OWNERSHIP STRUCTURE DIAGRAM, DETAILING THE SHAREHOLDING PERCENTAGES OF EACH ULTIMATE SHAREHOLDERS IN THE COMPANY.	05/05/2014	
9.	A CLEAR COPY OF WORD ASRAPI (778823101001) MYKAD	05/05/2014	
10.	A CERTIFIED COPY OF FORM 24 AND 49 OF THE COMPANY(S) WHERE MOHD ASHRAF (750823101002) IS A SHAREHOLDER, DIRECT OR INDIRECT	05/05/2014	

[Save](#) [Submit](#)

- The applicant will be required to upload and submit a complete and signed declaration form in PDF, JPG, PNG or GIF format (Figure 10)

FIGURE 10: Declaration

User: ABC SDN BHD (S232455J) | 5 MAY 2014 | 03:17:15 PM [DASHBOARD](#) [LOGOUT](#) [BACK TO SEDA](#)

SEDA SUSTAINABLE ENERGY DEVELOPMENT AUTHORITY MALAYSIA
e-FIT Feed-in Tariff Online System

RE Project

- My Profile
- Change My Password
- New Application
- Applications / Project List
- Inbox / Query
- Transfer
- Withdrawal

ABC SDN BHD PROFILE INSTRUCTIONS : * MANDATORY fields.
* Please specify at least one.

Status : REGISTRATION : INCOMPLETE
 User ID : SS232455J
 Category : COMPANY
 Registration No. : 232455J
 Applicant's Name : ABC SDN BHD

[COMPANY INFO](#) | [CONTACT PERSON](#) | [SHAREHOLDERS](#) | [AUTHORISED PERSONNEL](#) | [SUPPORTING DOCS](#) | **DECLARATION** | [CHANGE PASSWORD](#)

Note:
Please print, complete and sign the declaration form and upload onto the e-FIT Online System
The maximum size for each file to be uploaded is 1 MB. Only the following file types are acceptable: PDF, JPG, PNG, GIF

NO.	DOCUMENT TYPE	DATE UPLOAD	ACTION
1.	REGISTRATION	-	Print Declaration Form Browse... No file selected.

[Save](#) [Submit](#)

PART 2: PROJECT REGISTRATION

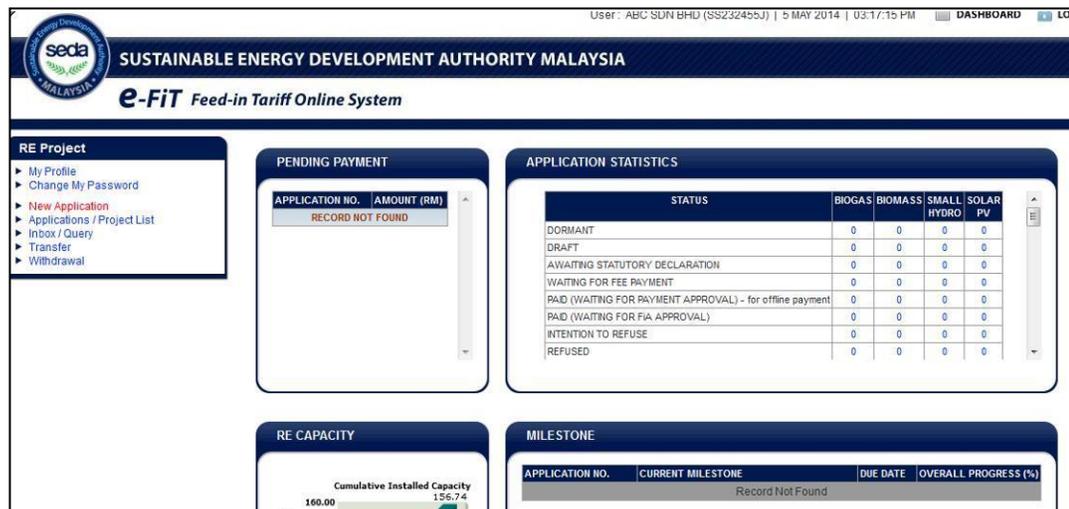
10. This detailed online form requires the applicant to fill in relevant project information required based on the tabs listed, ranging from:
- a. General project site details;
 - b. Contractor (Service Provider and Qualified Persons must be approved by SEDA);
 - c. Technical;
 - d. Financial and
 - e. Work plan (a separate milestone for ST Public License [Permanent] has been introduced for FiA application of installed capacity > 72kW)

Applicant will also be required to upload all relevant documents pertinent to the project details/information. Applicant must ensure all information and documents submitted herein are **true, accurate and complete**. Omission of any relevant information or document, or the submission of any information or document that is false or misleading will result in the rejection of this application, the revocation of any feed-in approval granted pursuant to this application and/or would constitute an offence committed under the Renewable Energy Act 2011 and/or its applicable subsidiary legislations.

In principle, this FiA application must be completed (as indicated by 100% in the completion indicator bar at the top of the online form. This means filling in accurately the mandatory data denoted with a red asterisk (*).

The online FiA application can be treated as a draft copy and saved for changes and updates at later date. However, all updates and changes must be finalized for submission (100% completed) no later than **Feb 22, 2016 at 5.00 p.m.**

FIGURE 11: Access to New Application



11. Once the project information is completed, it will show in the completion indicator bar and the applicant can continue to fill in the contractor details. The appointed solar PV service provider must be registered with SEDA Malaysia and the listing of registered PV Service Providers can be found on SEDA's website www.seda.gov.my under the 2016 Registered PV Service Provider Directory.

FIGURE 12: Project Information

USER: ABC SDN BHD (SS23240BJ) | 6 MAY 2014 | 11:49:34 AM | DASHBOARD | LOGIN | BACK TO SEDA

SEDA SUSTAINABLE ENERGY DEVELOPMENT AUTHORITY MALAYSIA
e-FIT Feed-in Tariff Online System

RE Project

- My Profile
- Change My Password
- New Application
- Applications / Project List
- Inbox / Query
- Transfer
- Withdrawal

Application Form

100% 0% 0% 0% 0% 20% Average : 20%

Project Information Contractor Technical Financing Supporting Docs Work Plan Declaration

INSTRUCTIONS:

- MANDATORY fields.
- Please specify at least one.
- Auto generated value
- Input field
- Please save before switching tab
- TBA To Be Announced

	2014		2015		2016		2017	
	H1	H2	H1	H2	H1	H2	H1	H2
Quota Available (MW)	0	0	0	0	0	0	TBA	TBA
FIT Rate (RM / kWh)	0	0	0	0	0	0	TBA	TBA

Application Status : DRAFT
 Applicant's Name : ABC SDN BHD
 Renewable Resource : NON-INDIVIDUAL (≤ 500 kW)
 Project Status : NEW PROJECT
 Region Location : MELAKA BANDARAYA BERSE *
 Total Installed Capacity (MW) : 0.072 (72kW) *
 Net Export Capacity (MW) : 0.072 (72kW) *

Connection Point : LOW VOLTAGE (LESS THAN 1KV)
 Connection Type : DIRECT *
 Distribution Licensee : TENAGA NASIONAL BERHAD *

NOTE: APPLICANT MUST 'RE-SAVE' ALL ENTRIES WHENEVER CHANGES ARE MADE TO THE APPLICATION TO ENSURE THE SYSTEM CAPTURES ALL UPDATES

PROJECT INFORMATION | CONTRACTOR | TECHNICAL | FINANCING | SUPPORTING DOCS | WORK PLAN

FIT RATE IN ADDITION TO BASIC FIT RATE

Additional For Use As Installation In Buildings Or Building Structures
 Additional For Use As Building Materials
 Additional For Use Of Locally Manufactured Or Assembled Solar PV Modules
 Additional For Use Of Locally Manufactured Or Assembled Solar Inverters

LOCATION OF RE PROJECT SITE

LAND TITLE'S UPI LOCATION (Universal Parcel Index)

State : MELAKA BANDARAYA BERSE *
 District : MELAKA TENGAH *
 Sub-District / City / Town : MUKIM BUKIT BARU *
 Section : [NIA] *
 Lot / PT No. : 234 * (Please refer to your Land Title for lot / PT No.)
 UPI Code : 04010700234

PROJECT SITE POSTAL ADDRESS

Address : LOT 3 *
 TAMAN LAKSAMANA PERINGGIT
 Postcode : 64345 *
 State : MELAKA BANDARAYA BERSEJARAH
 District : MELAKA TENGAH * [Find Address On Google Maps](#)

Please enter the GPS location of project.
 Please enter the latitude and longitude coordinates in degrees, minutes and seconds format (DDMMSS)
 (e.g. Latitude : 5° 18' 56.9002"; Longitude : 103° 7' 16.647")
 Please take note that the Google Maps features are not supported on Chrome browser. You may use other browser to get the Latitude and Longitude of your proposed Project site

Latitude : 3 * 8 * 8.3508 ** *
 Longitude : 101 * 40 * 5.0916 ** * [View Coordinate On Google Maps](#)

Site Ownership
 Fully Owned *
 Leased *
 Owned by My Company (I'm a Shareholder of the Company) *
 Owned (Charged To Bank) *
 Owned by Shareholder/Director *
 Option-to-Rent/Lease *
 Owned by Spouse/Parent/Children/Sibling *

Owner Of The Site / Bank Name / Lessor Name : ABC SDN BHD *
 (The Applicant is required to upload documents proving the Applicant's ownership of the site, or other conditional or unconditional rights (e.g. Option-to-Rent/Lease or leasing agreement) that the Applicant has utilize/release the site for a minimum period equivalent to the effective period)

Current Site Activities : COMMERCIAL *

Please save before switching tab

[Back](#) [Print](#) [Save Application](#)

12. Applicant needs to fill in the information required under contractor tab such as service provider, project manager, and qualified persons.

FIGURE 13: Contractor

SEDA SUSTAINABLE ENERGY DEVELOPMENT AUTHORITY MALAYSIA
e-FIT Feed-in Tariff Online System

RE Project

- My Profile
- Change My Password
- New Application
- Applications / Project List
- Inbox / Query
- Transfer
- Withdrawal

Application Form

Progress: 100% (Project Information), 100% (Contractor), 0% (Technical), 0% (Financing), 0% (Supporting Docs), 0% (Work Plan), Average: 33% (Declaration)

INSTRUCTIONS:

- MANDATORY fields: * (Red asterisk)
- Please specify at least one: * (Blue asterisk)
- Auto generated value: (Yellow background)
- Input field: (Grey background)
- Please save before switching tab: (Red asterisk)
- TBA: To Be Announced

	2014		2015		2016		2017	
	H1	H2	H1	H2	H1	H2	H1	H2
Quota Available (MW)	0	0	0	0	0	0	TBA	TBA
FIT Rate (RM / KWh)	0	0	0	0	0	0	TBA	TBA

Application Status : DRAFT
 Applicant's Name : ABC SDN BHD
 Renewable Resource : NON-INDIVIDUAL (≠ 500 KW)
 Project Status : NEW PROJECT
 Region Location : MELAKA BANDARAYA BERSE *
 Total Installed Capacity (MW) : 0.072 (72KW) *
 Net Export Capacity (MW) : 0.072 (72KW) *

Connection Point : LOW VOLTAGE (LESS THAN 1KV)
 Connection Type : DIRECT *
 Distribution Licensee : TENAGA NASIONAL BERHAD *

NOTE : APPLICANT MUST 'RE-SAVE' ALL ENTRIES WHENEVER CHANGES ARE MADE TO THE APPLICATION TO ENSURE THE SYSTEM CAPTURES ALL UPDATES

PROJECT INFORMATION | CONTRACTOR | TECHNICAL | FINANCING | SUPPORTING DOCS | WORK PLAN

SERVICE PROVIDER

Company Registration No. : *
 Company Name : *
 Business Address : *
 Postcode : 47101 *
 City : PUCHONG *
 State : SELANGOR DARUL EHSAN *
 Email : *.pm *
 Telephone No. : 03 - 80669334 *
 Fax No. : 03 - 80669335 *
 Website : *

PROJECT MANAGER

Nationality : MALAYSIA
 MyKad No./Passport No. : 741209145511
 Note: Please key in the numeric portion of the Passport Number
 Full Name : ADRIAN CHRIS
 Telephone No. : 03 - 78684922
 Mobile No. : 010 - 1234575
 Email : *.mail.com
 Note: The project manager can be an employee of either the Applicant or the service provider

QUALIFIED PERSONS

Qualified Person 1

Name of Qualified Person : ANDREA CHRIS *
 Organisation or Company Name : *
 Company Registration No. (if any): *
 Certificate No. : *
 Telephone No. : *
 Mobile No. : *
 Email : *
 Scope of Works : DESIGN PV PANEL *
 15 of 200 characters used

Delete

Add Qualified Person

Note : Persons tasked by the Applicant with the carrying out of any work, action, certification, obligation or responsibility to the compliance with any provisions of any subsidiary legislation made pursuant to the Renewable Energy Act 2011. The Applicant is required to provide evidence of qualifications of qualified persons consistent with the requirements of the Renewable Energy (Technical and Operations) Rules 2011.

Please save before switching tab

Back Print Save Application

13. Once the contractor tab is complete, the applicant will be required to include relevant information under technical tab. (Figure 14).

FIGURE 14: Technical

The screenshot displays the 'e-FIT Feed-in Tariff Online System' interface. The top navigation bar includes the SEDA logo and the text 'SUSTAINABLE ENERGY DEVELOPMENT AUTHORITY MALAYSIA'. The main header is 'e-FIT Feed-in Tariff Online System'. On the left, there is a 'RE Project' sidebar with options like 'My Profile', 'Change My Password', 'New Application', 'Applications / Project List', 'Inbox / Query', 'Transfer', and 'Withdrawal'. The main content area is titled 'Application Form' and shows a progress bar with steps: Project Information (100%), Contractor (100%), Technical (100%), Financing (0%), Supporting Docs (0%), Work Plan (0%), and Declaration (Average: 50%).

Below the progress bar, there is a table for 'Quota Available (MW)' and 'FIT Rate (RM / KWh)' for the years 2014, 2015, 2016, and 2017, with columns for H1 and H2. The FIT Rate is 0 for 2014-2016 and TBA for 2017. Below this is a form for 'Application Status' (DRAFT), 'Applicant's Name' (ABC SDN BHD), 'Renewable Resource' (NON-INDIVIDUAL (≤ 500 kW)), 'Project Status' (NEW PROJECT), 'Region Location' (MELAKA BANDARAYA BERSE), 'Total Installed Capacity (MW)' (0.072 (72kW)), and 'Net Export Capacity (MW)' (0.072 (72kW)).

There are also dropdown menus for 'Connection Point' (LOW VOLTAGE (LESS THAN 1kV)), 'Connection Type' (DIRECT), and 'Distribution Licensee' (TENAGA NASIONAL BERHAD). A note states: 'NOTE: APPLICANT MUST 'RE-SAVE' ALL ENTRIES WHENEVER CHANGES ARE MADE TO THE APPLICATION TO ENSURE THE SYSTEM CAPTURES ALL UPDATES'. A warning says: 'WARNING: LOT NO. YOU HAVE ENTERED ALREADY EXISTS FOR ANOTHER APPLICATION'.

The 'TECHNICAL' tab is active, showing a summary table with columns for 'AVERAGE', 'GENERATION', and 'EXPORT'. The values are: Capacity Factor (%) 16.37, Energy Yield (MWh/year) 103.2773, and Specific Yield (MWh/MW/year) 1434.4069. Below this is a 'YIELD PROJECTION' section with a table for 'YIELD PROJECTION' showing 'GENERATION BASED ON INSTALLED CAPACITY' and 'EXPORT/DECLARED ANNUAL AVAILABILITY BASED ON NET EXPORT CAPACITY' for years 1* to 22*.

The table for 'YIELD PROJECTION' has the following data:

YEAR NO.	GENERATION BASED ON INSTALLED CAPACITY		EXPORT/DECLARED ANNUAL AVAILABILITY BASED ON NET EXPORT CAPACITY	
	MWh	CAPACITY FACTOR(%)	MWh	PERCENTAGE EXPORT(%)
1*	104.3	16.54	104.3	16.54
2	104.3	16.54	104.3	16.54
3	104.3	16.54	104.3	16.54
4	104.3	16.54	104.3	16.54
5	104.3	16.54	104.3	16.54
6	104.3	16.54	104.3	16.54
7	104.3	16.54	104.3	16.54
8	104.3	16.54	104.3	16.54
9	104.3	16.54	104.3	16.54
10	103.1	16.35	103.1	16.35
11	103.1	16.35	103.1	16.35
12	103.1	16.35	103.1	16.35
13	103.1	16.35	103.1	16.35
14	103.1	16.35	103.1	16.35
15	102.5	16.25	102.5	16.25
16	102.5	16.25	102.5	16.25
17	102.5	16.25	102.5	16.25
18	102.5	16.25	102.5	16.25
19	102.5	16.25	102.5	16.25
20	101.8	16.14	101.8	16.14
21	101.8	16.14	101.8	16.14
22*	101.8	16.14	101.8	16.14

At the bottom, there are buttons for 'Back', 'Print', and 'Save Application', along with the text 'Please save before switching tab'.

14. Figure 15 indicate a financial tab whereby the applicant will fill in the information e.g. capital expenditure, loan, annual operational expenditure and also project internal rate of return (IRR).

FIGURE 15: Financing

The screenshot displays the 'Financing' tab of the SEDA e-FiT application form. The interface includes a progress bar at the top showing completion percentages for various stages: Project Information (100%), Contractor (100%), Technical (100%), Financing (100%), Supporting Docs (0%), Work Plan (0%), and Declaration (0%). The average completion is 66%. A sidebar on the left lists navigation options under 'RE Project'. The main form area contains a table for Quota Available and FIT Rate from 2014 to 2017, followed by application details like status, name, resource, and location. A warning message states: 'NOTE: APPLICANT MUST "RE-SAVE" ALL ENTRIES WHENEVER CHANGES ARE MADE TO THE APPLICATION TO ENSURE THE SYSTEM CAPTURES ALL UPDATES. WARNING: LOT NO. YOU HAVE ENTERED ALREADY EXISTS FOR ANOTHER APPLICATION'. The 'FINANCING' tab is active, showing sections for capital expenditure (equipment, installation, design, etc.), loan requirements, total equity contribution (RM 72,000.00), annual operational expenditure (insurance, maintenance, etc.), and project IRR (9.00%).

Application Form

100% 100% 100% 100% 0% 0% Average : 66%

Project Information Contractor Technical Financing Supporting Docs Work Plan Declaration

INSTRUCTIONS:

- MANDATORY fields
- Please specify at least one.
- Auto generated value
- Input field
- Please save before switching tab
- TBA To Be Announced

	2014		2015		2016		2017	
	H1	H2	H1	H2	H1	H2	H1	H2
Quota Available (MW)	0	0	0	0	0	0	TBA	TBA
FIT Rate (RM / KWh)	0	0	0	0	0	0	TBA	TBA

Application Status : DRAFT
 Applicant's Name : ABC SDN BHD
 Renewable Resource : NON-INDIVIDUAL (≤ 500 kW)
 Project Status : NEW PROJECT
 Region Location : MELAKA BANDARAYA BERSEJUK
 Total Installed Capacity (MW) : 0.072 (72kW)
 Net Export Capacity (MW) : 0.072 (72kW)

Connection Point : LOW VOLTAGE (LESS THAN 1KV)
 Connection Type : DIRECT
 Distribution Licensee : TENAGA NASIONAL BERHAD

NOTE: APPLICANT MUST "RE-SAVE" ALL ENTRIES WHENEVER CHANGES ARE MADE TO THE APPLICATION TO ENSURE THE SYSTEM CAPTURES ALL UPDATES.
WARNING: LOT NO. YOU HAVE ENTERED ALREADY EXISTS FOR ANOTHER APPLICATION

PROJECT INFORMATION | CONTRACTOR | TECHNICAL | **FINANCING** | SUPPORTING DOCS | WORK PLAN

A. CAPITAL EXPENDITURE

1. Equipment cost

DESCRIPTION	COST (RM)
PV modules	60,000.00
Inverter	8,000.00
Balance of System	4,000.00
TOTAL	72,000.00

2. Installation Cost (RM) :
 3. Design & Consultancy (RM) :
 4. Interconnection Cost (RM) :
 5. Preliminary Cost (RM) :
 6. Plant and Site Cost (RM) :

7. Other Capital Cost (please specify)

DESCRIPTION	AMOUNT (RM)
Add New Row	

Total Capital Cost (RM) : 72,000.00

B. LOAN

Do you require a loan? No

TOTAL EQUITY CONTRIBUTION BY THE APPLICANT

Equity (RM) : 72,000.00 (100%)
 Note for company only: As part of your Financial milestones, you will be required to upload a copy of your company's bank account latest 3 months statements showing a minimum credit balance of 5% of the capital cost of your project.

C. ANNUAL OPERATIONAL EXPENDITURE

1. Insurance Premium (RM) : 4,000.00
 2. Operation & Maintenance Cost (RM) :
 3. Other Operating Cost (please specify)

DESCRIPTION	AMOUNT (RM)
Add New Row	

Total Operating Cost (RM) : 4,000.00

D. PROJECT IRR

Project IRR (%) : 9.00

Please save before switching tab

Back Print Save Application

15. The applicant must ensure all relevant supporting documents are scanned and uploaded to the system (Figure 16).

FIGURE 16: Supporting Docs

SUSTAINABLE ENERGY DEVELOPMENT AUTHORITY MALAYSIA

e-FIT Feed-in Tariff Online System

RE Project

- ▶ My Profile
- ▶ Change My Password
- ▶ New Application
- ▶ Applications / Project List
- ▶ Inbox / Query
- ▶ Transfer
- ▶ Withdrawal

Application Form

100%
100%
100%
100%
100%
0%
Average: 83%

INSTRUCTIONS :

- ★ **MANDATORY** fields.
- ★ Please specify at least one.
- ★ Auto generated value
- Input field
- Please save before switching tab
- TBA To Be Announced

	2014		2015		2016		2017	
	H1	H2	H1	H2	H1	H2	H1	H2
Quota Available (MW)	0	0	0	0	0	0	TBA	TBA
FIT Rate (RM / KWh)	0	0	0	0	0	0	TBA	TBA

Application Status : DRAFT

Applicant's Name : ABC SDN BHD

Renewable Resource : NON-INDIVIDUAL (≤ 500 KW)

Project Status : NEW PROJECT

Region Location : MELAKA BANDARAYA BERSE *

Total Installed Capacity (MW) : 0.072 (72kW) *

Net Export Capacity (MW) : 0.072 (72kW) *

Connection Point : LOW VOLTAGE (LESS THAN 1KV)

Connection Type : DIRECT *

Distribution License : TENAGA NASIONAL BERHAD *

NOTE : APPLICANT MUST 'RE-SAVE' ALL ENTRIES WHENEVER CHANGES ARE MADE TO THE APPLICATION TO ENSURE THE SYSTEM CAPTURES ALL UPDATES

PROJECT INFORMATION | CONTRACTOR | TECHNICAL | FINANCING | **SUPPORTING DOCS** | WORK PLAN

System requirement for uploading documents :
 1) Acceptable format: PDF, JPG, PNG, GIF, DOC.
 2) The maximum size of each file should not exceed 1MB for all copies of certificates and 2MB for all other supporting documents
 3) The suggested scanning resolution : 200dpi (Please ensure that the content is legible)

It may take several minutes to upload your file(s).

DOCUMENT NAME	REFERENCE NUMBER	REFERENCE DATE	ACTION	SUPPLIED
★ The detailed engineering design of the renewable energy installation, including all relevant calculations to justify the installed capacity and claimed efficiencies must be made available in CD and hardcopy to be delivered to SEDMA Malaysia office within 7 working days of a successful submission of FIT application.	*	20	Browse... No file selected.	-
★ A certificate in solar photovoltaic system design from any institution recognised by the Authority	*	20	Browse... No file selected.	-
★ A wireman certificate(s) issued by the Energy Commission to the Qualified Person(s)	*	20	Browse... No file selected.	-
★ The report on the connection confirmation check (CCC) / Advanced CCC conducted in accordance with the Renewable Energy (Technical and Operational Requirements) Rules 2011	*	20	Browse... No file selected.	-
The site map (if GPS coordinates are not provided)	*	20	Browse... No file selected.	-
★ Documents proving the Applicant's ownership of the site, or other conditional or unconditional rights (e.g. Option-to-Rent/Lease or leasing agreement) that the Applicant has to utilise/lease the site for a minimum period equivalent to the effective period.	*	20	Browse... No file selected.	-
★ Relevant documents confirming that you have the financial capacity equivalent to or your bank account statement showing a credit balance of at least: (a) total project cost of the Renewable Energy installation; and (b) a minimum paid-up capital of: (i) RM20,000 in the case of a proposed renewable energy installation having a rated kWp or net export capacity of up to and including 72 kWp or kW; or (ii) RM50,000 in the case of a proposed renewable energy installation having a rated kWp or net export capacity of more than 72 kWp or kW.	*	20	Browse... No file selected.	-
★ Land Title	*	20	Browse... No file selected.	-

[Add More Files](#)

16. The work plan is a committed timeline by the applicant and should be duly observed. For FiA application of installed capacity more than 72kW, applicant is required to commit to a reasonable date for the ST Public License (Permanent). Once the applicant has saved the draft application, the completion indicator bar will show 100% (as indicated in the green circle in Figure 17).

Please note at this stage, the applicants can only save (and **must save**) their FiA draft applications and cannot submit the draft applications (see red circle in Figure 17) as the “**Submit**” button is de-activated. Once the applications reach a status of “100%” completed, the “**Submit**” button will be activated from **Feb 19 (2pm) until Feb 22, 2016 (5pm)**. The draft application must be submitted to be listed for selection of the balloting process. Applicants are only allowed to submit 1 draft submission per company.

FIGURE 17: Work Plan

The screenshot displays the SEDA e-Fit Feed-in Tariff Online System interface. The top navigation bar includes the SEDA logo and the text "SUSTAINABLE ENERGY DEVELOPMENT AUTHORITY MALAYSIA" and "e-Fit Feed-in Tariff Online System".

On the left, there is a "RE Project" sidebar menu with options: My Profile, Change My Password, New Application, Applications / Project List, Inbox / Query, Transfer, and Withdrawal.

The main content area is titled "Application Form" and features a progress bar at the top with steps: Project Information, Contractor, Technical, Financing, Supporting Docs, Work Plan, and Declaration. All steps are marked as 100% complete, and the overall average is 100%. A green dashed circle highlights this progress bar.

Below the progress bar is a table showing FIT Rate (RM / kWh) for the years 2014, 2015, 2016, and 2017, broken down by Half (H1, H2).

	2014		2015		2016		2017	
	H1	H2	H1	H2	H1	H2	H1	H2
Quota Available (MW)	0	0	14.7237	15.0000	0	0	TBA	TBA
FIT Rate (RM / kWh)	0	0	1.0649	1.0649	0	0	TBA	TBA

Below the table, there are fields for Application Status (DRAFT), Applicant's Name (ABC SDN BHD), Renewable Resource (NON-INDIVIDUAL (≤ 500 kW)), Project Status (NEW PROJECT), Region Location (MELAKA BANDARAYA BERSE), Connection Point (LOW VOLTAGE (LESS THAN 1KV)), Connection Type (DIRECT), and Distribution Licensee (TENAGA NASIONAL BERHAD).

Fields for Total Installed Capacity (MW) and Net Export Capacity (MW) are both set to 0.072 (72kW).

A note states: "NOTE: APPLICANT MUST 'RE-SAVE' ALL ENTRIES WHENEVER CHANGES ARE MADE TO THE APPLICATION TO ENSURE THE SYSTEM CAPTURES ALL UPDATES".

The "WORK PLAN" tab is active, showing a table with columns for MILESTONE, ESTIMATED DUE DATE, and TOTAL DURATION (FROM SUBMISSION DATE). The milestones listed are:

- SUBMISSION (Submission Date: 12/02/2015)
- REGISTRATION OF REPPA WITH SEDA & ST PUBLIC LICENSE (PROVISIONAL)
- FINANCING AGREEMENT (\$)
- FIRST PAYMENT TO CONTRACTOR
- ST PUBLIC LICENSE (PERMANENT)
- FIT COMMENCEMENT DATE

At the bottom, there are buttons for "Back", "Print", "Save Application", and "Submit Draft". The "Submit Draft" button is highlighted with a red dashed circle.

17. Applicants **MUST** login into the e-FiT system and submit their 100% completed draft FiA applications and pay the Administrative charges via Credit card. Once successfully submitted, the application status will be updated to “Application Submitted – Awaiting Payment”. Once submitted, **No changes** to the application or the company profile is allowed.

FIGURE 18: Status after Draft Submission

Application Form

INSTRUCTIONS : MANDATORY fields. Please specify at least one.
 Auto generated value
 Input field

Application Number :
Application Status : SOLAR PV NON-INDIVIDUAL: APPLICATION SUBMITTED (AWAITING PAYMENT)
 Applicant's Name : ABC SDN BHD
 Renewable Resource : NON-INDIVIDUAL (≤ 500 kW)
 Project Status : NEW PROJECT
 Region Location : PERAK DARUL RIDZUAN
 Total Installed Capacity (MW) : 0.072 (72kW)
 Net Export Capacity (MW) : 0.072 (72kW)

FIT Rate (RM / kWh) : 1.0600
 Connection Point : LOW VOLTAGE (LESS THAN 1kV)
 Connection Type : DIRECT
 Distribution Licensee : TENAGA NASIONAL BERHAD

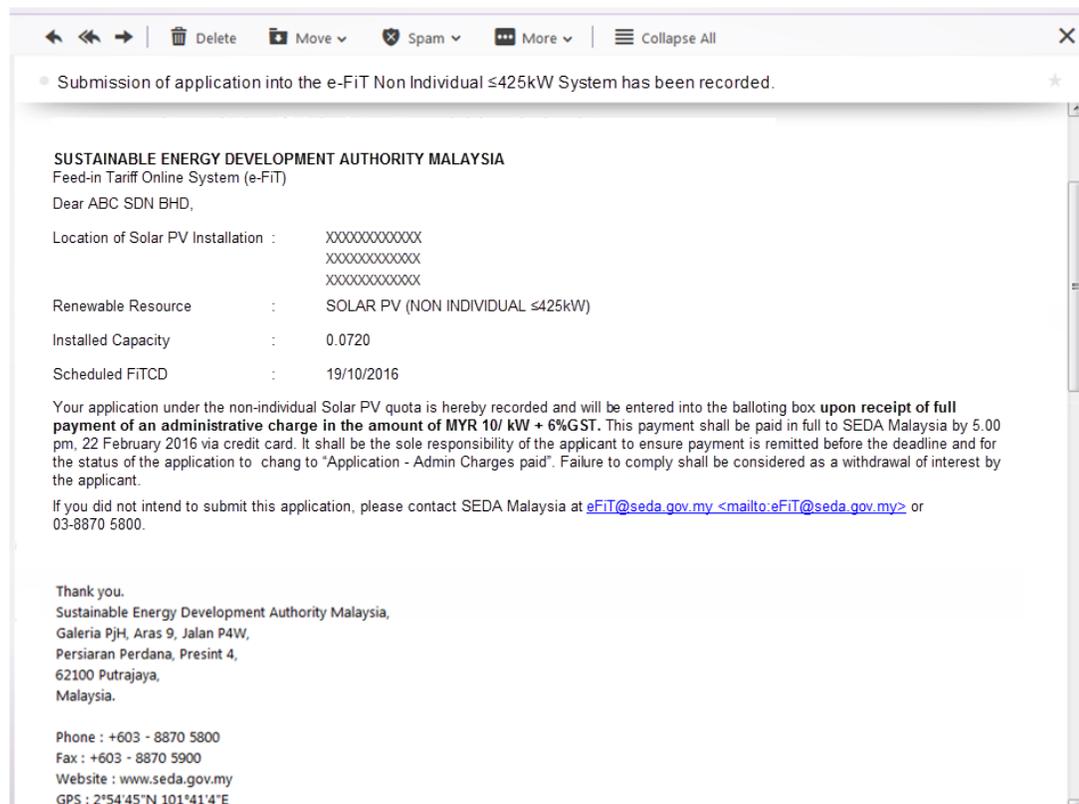
PROJECT INFORMATION | CONTRACTOR | TECHNICAL | FINANCING | SUPPORTING DOCS | WORK PLAN | DECLARATION

FIT RATE IN ADDITION TO BASIC FIT RATE

Additional For Use As Installation In Buildings Or Building Structures
 Additional For Use As Building Materials

18. The administrative charge will be computed based on installed capacity applied (RM 10 per kW) plus 6% GST and a Payment Advice will be generated upon submission of the draft application. The system will also generate a notification email to the applicant.

FIGURE 19: Email Notification to Make Payment



19. Payment of Administrative Charge must be made via credit card. Upon remittance of payment, the application status will be updated to “Application – Admin Charges paid”.

- It is the sole responsibility of the applicant to ensure payment is remitted before **5.00 pm on 22 February 2016** and for the status of the application to change to “**Application – Admin Charges paid**”.
- Upon payment, if the status of the application does not reflect the new status of “Application – Admin Charges paid”, the applicant is required to furnish all related information on the credit card used with the Approval Code to SEDA as soon as possible, before the set deadline.
- Failure to comply may result in the applicant being excluded from the balloting exercise (disqualification).

FIGURE 20: Application Status Admin Charges Paid

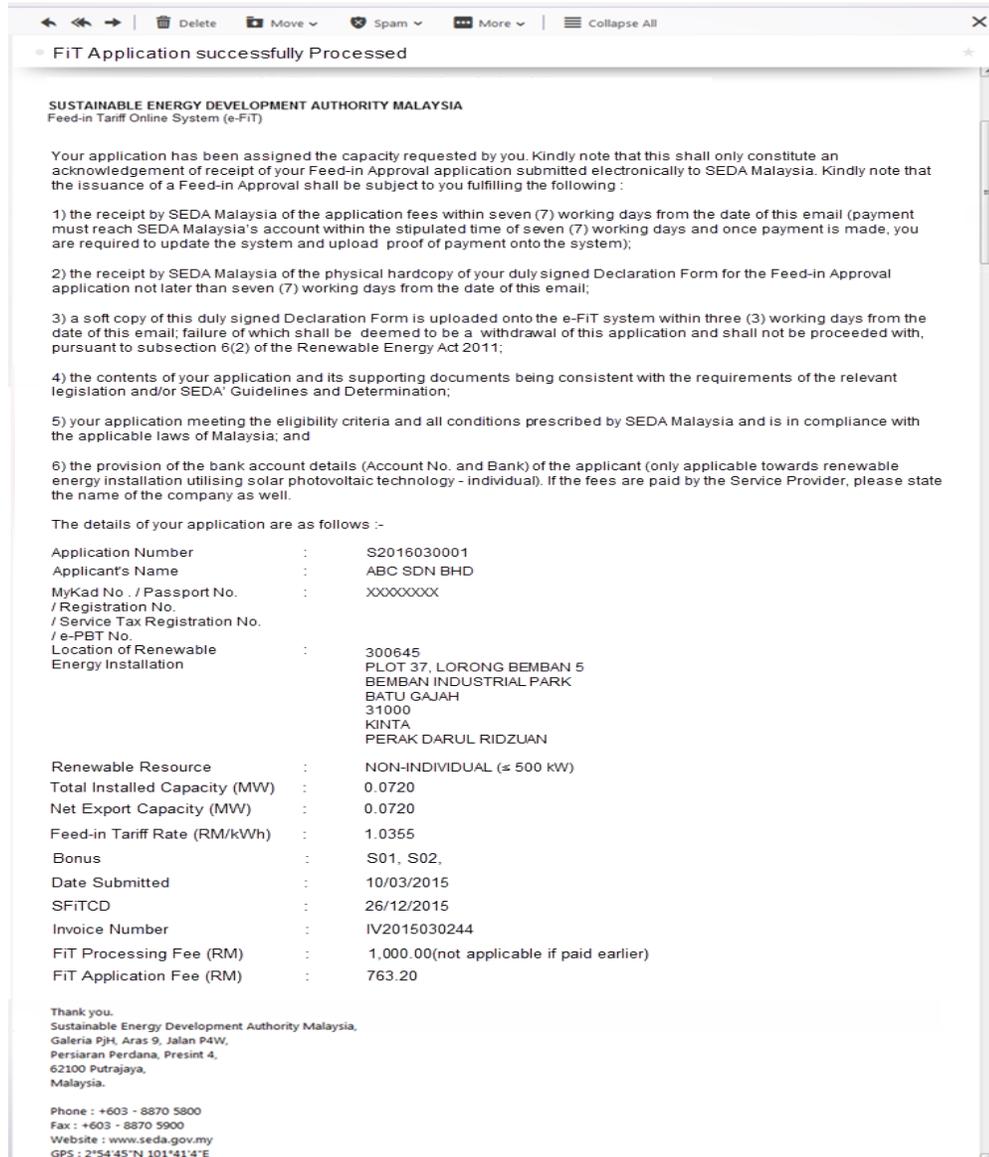
The screenshot displays an 'Application Form' interface. At the top right, there are instructions: 'INSTRUCTIONS: MANDATORY fields. Please specify at least one. Auto-generated value (yellow background), Input field (grey background)'. The form fields are as follows:

Application Number	:		
Application Status	:	SOLAR PV NON-INDIVIDUAL: APPLICATION - ADMIN CHARGES PAID	
Applicant's Name	:	ABC SDN BHD	FIT Rate (RM / kWh) : 1.0600
Renewable Resource	:	NON-INDIVIDUAL (< 500 kW)	Connection Point : LOW VOLTAGE (LESS THAN 1KV)
Project Status	:	NEW PROJECT	Connection Type : DIRECT
Region Location	:	PERAK DARUL RIDZUAN	Distribution Licensee : TENAGA NASIONAL BERHAD
Total Installed Capacity (MW)	:	0.072 (72kW)	
Net Export Capacity (MW)	:	0.072 (72kW)	

Below the form fields is a navigation bar with tabs: PROJECT INFORMATION, CONTRACTOR, TECHNICAL, FINANCING, SUPPORTING DOCS, WORK PLAN, DECLARATION. Under the 'PROJECT INFORMATION' tab, there is a section titled 'FIT RATE IN ADDITION TO BASIC FIT RATE' with two checked items:

- Additional For Use As Installation In Buildings Or Building Structures
- Additional For Use As Building Materials

FIGURE 22: Email Notification on Confirmation of Application Submission



22. Upon successful submission, application status will change to “FiA- AWAITING STATUTORY DECLARATION”. Applicant is required to upload completed declaration form with the signature of both applicant and the SP into the e-FiT system.

FIGURE 23: Upload Completed Declaration Form

Application Form

INSTRUCTIONS : MANDATORY fields.
Please specify at least one.

Auto generated value

Input field

Application Number : S2016030001

Application Status : SOLAR PV NON-INDIVIDUAL: FiA- AWAITING STATUTORY DECLARATION

Applicant's Name : ABC SDN BHD

Renewable Resource : NON-INDIVIDUAL (≤500 kW)

Project Status : NEW PROJECT

Region Location : PERAK DARUL RIDZUAN

Total Installed Capacity (MW) : 0.072 (72kW)

Net Export Capacity (MW) : 0.072 (72kW)

FIT Rate (RM / kWh) : 1.0600

Connection Point : LOW VOLTAGE (LESS THAN 1KV)

Connection Type : DIRECT

Distribution Licensee : TENAGA NASIONAL BERHAD

PROJECT INFORMATION
CONTRACTOR
TECHNICAL
FINANCING
SUPPORTING DOCS
WORK PLAN
DECLARATION

DECLARATION	TICKED
<p>I, XXXXXXXXXXXXXXXXXXXX and residential address XXXXXXXXXXXXXXXXXXXX Malaysia sincerely declare the following:</p>	
1. I am a representative of the Applicant and have been duly authorized to make this declaration on its behalf.	<input checked="" type="checkbox"/>
2. All information and accompanying documents submitted herein are true, accurate and complete. The Applicant is not aware of any other information or document which would make the documents submitted untrue or misleading. The Applicant understands and acknowledges that the omission of any relevant information or document, or the submission of any information or document that it knows or has reason to believe is false or misleading may result in the rejection of this application, the revocation of any feed-in approval granted pursuant to this application and/or shall constitute an offence committed by it under the Renewable Energy Act 2011 and/or its applicable subsidiary legislation.	<input checked="" type="checkbox"/>
3. The certified true copies of the documents identified in the Supporting Documents Checklist of the application form have been submitted by the Applicant to the Sustainable Energy Development Authority Malaysia in support of this application.	<input checked="" type="checkbox"/>
4. Any additional information that may henceforth be required will be submitted by the Applicant by electronic medium or by way of electronic transmission in accordance with guidelines issued by the Sustainable Energy Development Authority Malaysia. Such information shall include but is not limited to information relating to the milestones for the proposed renewable energy installation and the dates by which such milestones are to be achieved. The declaration I have made in paragraph 2 above shall be repeated for any additional information the Applicant may submit in accordance with this paragraph 4.	<input checked="" type="checkbox"/>
5. The Applicant will immediately notify the Sustainable Energy Development Authority Malaysia if the Applicant becomes insolvent.	<input checked="" type="checkbox"/>
6. A service provider may be appointed by the Applicant to make this application on its behalf but the Applicant shall be fully responsible for the contents thereof.	<input checked="" type="checkbox"/>
7. The Applicant hereby agrees to the Terms and Conditions of Use of the Sustainable Energy Development Authority Malaysia website. These terms include but are not limited to the restriction on divulging the e-FiT Online System username and password assigned to the Applicant to any third party and permitting or encouraging any unauthorised user to access the restricted section in the e-FiT Online System by using the username and password assigned to the Applicant.	<input checked="" type="checkbox"/>
8. The Applicant hereby agrees and consents to the full disclosure of the information submitted with this application and any additional information it may submit in accordance with paragraph 4 above to the Energy Commission and any service provider and/or financier identified by the Applicant. The Applicant also agrees and consents to the disclosure of such information to the distribution licensee whose electricity distribution network the proposed renewable energy installation is to be connected to, to the extent deemed appropriate by the Sustainable Energy Development Authority Malaysia. Such disclosure shall not be a breach of any confidentiality obligations owed to it by the Sustainable Energy Development Authority Malaysia.	<input checked="" type="checkbox"/>
9. The Applicant hereby agrees to upload a copy of this duly signed Declaration Form onto the e-FiT system within 3 calendar days from today; failing which will result in the deemed withdrawal of this application pursuant to subsection 6(2) of the Renewable Energy Act 2011.	<input checked="" type="checkbox"/>
<p>Submit By / Full Name : _____</p> <p>MyKad No. / Passport No. : _____</p> <p>Email : _____</p>	
<p>DECLARATION FORM</p> <p>Note : Please print, complete and sign the declaration form and upload onto the e-FiT Online System when making this application. If this application is submitted through a service provider, the Applicant is required to sign the Declaration Form together with the service provider.</p> <p>Format acceptable: PDF, JPG, PNG, GIF.</p> <p>Declaration Form : <input type="button" value="Browse..."/> No file selected.</p> <p style="text-align: right;"> <input type="button" value="Submit Declaration Form"/> <input type="button" value="Print Declaration Form"/> </p>	

23. Once uploaded, application status will be changed to “FiA- AWAITING FOR FEE PAYMENT”. Applicant has to make payment for both processing and application fees.

FIGURE 24: Application Status: Awaiting for Fee Payment

The screenshot shows the 'Application Form' interface. The 'Application Status' is highlighted in yellow as 'SOLAR PV NON-INDIVIDUAL: FiA- AWAITING FOR FEE PAYMENT'. The form includes fields for Application Number (S2016030001), Applicant's Name (ABC SDN BHD), Renewable Resource (NON-INDIVIDUAL (<= 500 KW)), Project Status (NEW PROJECT), Region Location (PERAK DARUL RIDZUAN), Total Installed Capacity (0.072 (72KW)), and Net Export Capacity (0.072 (72KW)). It also lists FIT Rate (1.0000), Connection Point (LOW VOLTAGE (LESS THAN 1kV)), Connection Type (DIRECT), and Distribution Licensee (TENAGA NASIONAL BERHAD). A section titled 'FIT RATE IN ADDITION TO BASIC FIT RATE' contains two checked items: 'Additional For Use As Installation In Buildings Or Building Structures' and 'Additional For Use As Building Materials'. Navigation tabs include PROJECT INFORMATION, CONTRACTOR, TECHNICAL, FINANCING, SUPPORTING DOCS, WORK PLAN, and DECLARATION.

24. Once payment have been made, FiA status will change to “FiA Paid (Waiting for payment approval)” and Applicants will receive email notification

FIGURE 25: Application Status: Waiting for Payment Approval

The screenshot shows the 'Application Form' interface with the 'Application Status' updated to 'SOLAR PV NON-INDIVIDUAL: FiA PAID (WAITING FOR PAYMENT APPROVAL)'. The form details are identical to Figure 24. Below the form, an email notification is displayed from the Sustainable Energy Development Authority Malaysia (SEDA). The email subject is '(S2016030001) : Payment made by RE Applicant ABC SDN BHD'. The body of the email states: 'Dear ABC SDN BHD, The following applicant has paid for its application as details :'. It lists the following details: Application Number (S2016030001), Applicant's Name (ABC SDN BHD), Renewable Resource (NON-INDIVIDUAL (<= 500 KW)), Total Installed Capacity (0.0720), Payment Date Submitted (11/03/2015), Invoice Number (IV2015030244), Reference Number (2226499), Payment Method (CREDIT CARD), and FIT Application Fee (RM) (763.20). The email concludes with 'Thank you.' and provides SEDA's contact information: Phone (+603 - 8870 5800), Fax (+603 - 8870 5900), Website (www.seda.gov.my), and GPS coordinates (2°54'45"N 101°41'4"E).

25. SEDA Malaysia will then proceed with the standard verification process and Feed-in Approval certificates will be issued to the approved applicants. Please take note that there will not be any/limited querying during the verification process and all non-compliant applications will be refused.